

WAR FOOD ADMINISTRATION

Washington 25, D. C.

Office of Labor

March 24, 1945

NOTICE NO. 110

To: Divisional Chiefs of Operations

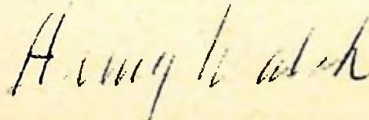
Subject: 1213.3 - Revised Report of Expenditures in Foreign Countries

There is attached subsection 3 revised of Section 13, Chapter XII, Miscellaneous Reports, which prescribes the procedure to be observed in the preparation and submission of Report of Expenditures in Foreign Countries.

It has been necessary to re-establish the reporting requirements previously contained in subsection 3, which had been rescinded by Notice No. 102, dated January 17, 1945. The Office of Budget and Finance of the Department of Agriculture has informed us that their efforts to make use of the Report of Cash Transactions Abroad, as prescribed in Treasury Regulations No. 4, dated September 15, 1944, in place of the Report of Expenditures in Foreign Countries has met with no success to date.

It appears from the conversations held with members of the Office of Budget and Finance that some time in the very near future it is probable that we will be authorized to discontinue this report. Until such authority has been granted, this report must be remitted to this office in accordance with the revised instructions contained herein.

Attachments



Henry Walsh
Lt. Col., Corps of Engineers
Assistant Director of Labor

Distribution: W, D, A

1213.3 REPORT OF EXPENDITURES IN FOREIGN COUNTRIES

In order to comply with the requirements of Budget and Finance Circular No. 735 dated January 13, 1944 issued by the Office of Budget and Finance of the Department of Agriculture, there shall be prepared at the end of each month a statement reflecting expenditures by or through the facilities of the Office of Labor, where such expenditures operate to the benefit of a foreign country.

- A. Purpose. The purpose of this report is to meet the requirements of the Senate Appropriation Committee commonly referred to as the McKellar Committee.
- B. Information Required. Expenditures to be reported shall include the following:
 1. Wage deductions withheld by private employers from wages paid to foreign transported workers, which are transmitted through the facilities of the Office of Labor for deposit in a depository designated by a foreign country directly to the foreign workers.
 2. Transportation and subsistence of foreign transported workers from point of recruitment to port of entry in the United States, and from port of embarkation to homeland. In the case of Mexican or other Nationals who may be transported directly to the area of employment within the United States, the amount of the cost of transportation and subsistence to the United States border should be estimated as the portion of the total cost to be reported. The estimate should be based on the average cost per worker for transportation and subsistence to a border point of entry as determined from transportation records. Amounts paid to the War Shipping Administration or other United States lines should be excluded from these transportation costs, since such amounts will not accrue to the benefit of a foreign country. Rail costs should, however, be reported even though paid to United States carriers, as those charges are prorated between foreign and United States lines.
 3. All expenses of maintenance and operation of recruitment offices in foreign countries, including salaries and travel expenses of personnel assigned to duty at those points, rental of office space,

equipment, utilities services, supplies, etc.

- C. Submission of Report. This report shall be prepared in duplicate promptly after the end of each month and the original submitted not later than the tenth of the following month to the Director of Labor, War Food Administration Office of Labor, Washington, D. C. Reports shall be prepared and presented as outlined on the attached revised form, Exhibit "A".
- D. Revision of Previous Reports. A review of reports covering expenditures in foreign countries previously submitted by the divisional offices reflected expenditures made to foreign nationals while temporarily employed in this country in the form of wages which technically are not expenditures made to or in a foreign country and do not aid, in any way, the defense of the United States. It will be requested, therefore, that the instructions outlined above be carefully read and complied with. Please submit revised report for period ending February 28, 1945, reflecting data outlined above.
- E. Obsolete Reports. This procedure supersedes all previous instructions governing foreign expenditure which have heretofore been reported under the titles of "Expenditures and Receipts in Foreign Countries" and "Foreign Expenditures Made by Treasury Checks Only," which reports are hereby discontinued.
- F. Conclusion. Questions relative to the application of this instruction should be referred to this office for appropriate reply.

3/24/45

WAR FOOD ADMINISTRATION
OFFICE OF LABORREPORT OF EXPENDITURES IN FOREIGN COUNTRIES

Division _____

Month of _____, 19__

	PREVIOUSLY REPORTED	CURRENT MONTH	CUMULATIVE TO DATE
1. WAGE DEDUCTIONS - FOREIGN TRANSPORTED WORKERS			
A. Bahamas			
B. Jamaica			
C. Mexico			
D. Island of Barbados			
E. Other (Guayle Rubber Project)			
Sub Total			
2. TRANSPORTATION AND SUBSISTENCE			
A. Bahamas			
B. Jamaica			
C. Mexico			
D. Newfoundland			
Sub Total			
3. FOREIGN OFFICE EXPENSE - RECRUITMENT			
A. Bahamas			
B. Jamaica			
C. Mexico			
D. Newfoundland			
E. Island of Barbados			
Sub Total			
GRAND TOTAL			