

Eastern District

*J. Williams
Combined District*

Form 285
Revised April 1, 1940

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

U.S. Department of Agriculture
and State Agricultural Colleges
Cooperating

Extension Service
Washington, D. C.

File Copy

COMBINED ANNUAL REPORT OF COUNTY EXTENSION WORKERS

This report form is for use by county extension agents in making a combined statistical report on all extension work done in the county during the year. Agents resigning during the year should make out this report before quitting the service.

State County

REPORT OF

..... (Name) Home Demonstration Agent.	From	to	194
..... Assistant Home Demonstration Agent.	From	to	194
..... 4-H Club Agent.	From	to	194
..... Assistant County Agent in charge of Club Work.	From	to	194
..... Agricultural Agent.	From	to	194
..... Assistant Agricultural Agent.	From	to	194



READ SUGGESTIONS, PAGES 2 AND 3

Approved:

Date

State Extension Director.

SUGGESTIONS RELATIVE TO THE PREPARATION OF THE COUNTY EXTENSION AGENT'S ANNUAL REPORT

The annual report should be a summary, with analysis and interpretations, for presentation to the people of the county, the State, and the Nation of the extension activities in each county for the year, and the results obtained by the county extension agents assisted by the subject-matter specialists. The making of such a report is of great value to the county extension agents and the people of the county in showing the progress made during the year as a basis for future plans. It is of vital concern also to the State and Nation as a measure of rural progress and a basis for intelligent legislation and financial support of extension work.

At least four copies of the annual report should be made: One copy for the county officials, one copy for the agent's files, one copy for the State extension office, and one copy for the Extension Service, United States Department of Agriculture. *The report to the Washington office should be sent through the State extension office.*

STATISTICAL SUMMARY

Where two or more agents are employed in a county they should submit a single statistical report showing the combined activities and accomplishments of all county extension agents employed in the county during the year. Results obtained through assistance rendered agents by specialists should also be included. This report shows, insofar as possible, the part each agent has taken in forwarding the extension program. The county totals should be the sum of the activities and accomplishments of individual agents *minus duplications due to two or more agents participating in the same activity or accomplishment.* The county totals, when properly recorded, show the progress made in the county during the year in forwarding the entire extension program. Negro men and women agents should prepare a combined statistical report separate from that of the white agents.

The statistical summary should be a report of this year's activities and results that can be verified by records on file in the county office. Where records are not available careful estimates are desired. Such estimates should be marked "Est."

NARRATIVE SUMMARY

A separate narrative report is desired from the leader of each line of work, such as county agricultural agent, home demonstration agent, boys' and girls' club agent, and Negro agent. Where an assistant agent has been employed during a part or all of the year, the report of his or her work should be included with the report of the leader of that line of work. Where an agent in charge of a line of work has quit the service during the year, the information contained in his or her report should be incorporated in the annual report of the agent on duty at the close of the report year, and the latter report so marked.

The narrative report should summarize and interpret, under appropriate subheadings, the outstanding results accomplished and the extension methods used for each project. Every statement should be clear-cut, concise, forceful, and, where possible, reinforced with necessary data from the statistical summary. Use a descriptive style of writing, giving major accomplishments first under each project. Give extension methods fully relating to outstanding results only, and where practicable illustrate with photographs, maps, diagrams, blueprints, or copies of charts and other forms used. Full credit should be given to all cooperating agencies. The lines should be single-spaced, with double space between the paragraphs and reasonably good margins. The pages should be numbered in consecutive order.

The following outline is merely suggestive of how the narrative report may be clearly and systematically presented. Each agent should prepare an outline to fit the situation and the work to be reported.

SUGGESTIVE OUTLINE OF ANNUAL NARRATIVE REPORT

- I. Cover and title page.
- II. Table of contents.
- III. Summary of activities and accomplishments, preferably of one or two typewritten pages only, placed at the beginning of the narrative report.
- IV. Changes in county extension organization made during the year to improve regular procedures or to meet emergencies.
- V. County extension program.
 - (1) Problems determining extension program.
 - (2) Influence of State and National agricultural agencies operating in county upon extension program.
 - (3) Activities and results.

Under appropriate headings present in some detail for each major problem or line of work the goals set up, the methods used, the cooperation received, the coordination effected, the results achieved, and the significance of these results in terms of problem solution.
- VI. Outlook and recommendations.

TERMINOLOGY

To insure reports which convey the intended meaning to others and to facilitate the compilation of satisfactory national statistics on extension, it is extremely important that terms be used in accordance with accepted definitions. The following definitions of extension terms have been approved by the United States Department of Agriculture and the Association of Land Grant Colleges and Universities. Agents should read these definitions before starting to write the annual reports.

DEFINITIONS OF EXTENSION TERMS

1. An extension program is a statement of the specific projects to be undertaken by the extension agents during a year or a period of years.

2. A plan of work is a definite outline of procedure for carrying out the different phases of the program. Such a plan provides specifically for the means to be used and the methods of using them. It also shows what, how much, when, and where the work is to be done.

3. A community is a more or less well-defined group of rural people with common interests and problems. Such a group may include those within a township, trade area, or similar limits. For the purpose of this report a community is one of the several units into which a county is divided for conducting organized extension work.

4. A project leader, local leader, or committeeman is a person who, because of special interest and fitness, is selected to serve as a leader in advancing some phase of the local extension program. A project leader may be either an organization or a subject-matter leader.

5. Demonstrations as contemplated in this report are of two kinds—method demonstrations and result demonstrations.

A method demonstration is a demonstration given by an extension worker or other trained leader for the purpose of showing how to carry out a practice. Examples: Demonstrations of how to can fruits and vegetables, mix spray materials, and cull poultry.

A result demonstration is a demonstration conducted by a farmer, home maker, boy, or girl under the direct supervision of the extension worker, to show locally the value of a recommended practice. Such a demonstration involves a substantial period of time and records of results and comparisons, and is designed to teach others in addition to the person conducting the demonstration. Examples: Demonstrating that the application of fertilizer to cotton will result in more profitable yields, that underweight of certain children can be corrected through proper diet, that the use of certified seed in growing potatoes is a good investment, or that a large farm business results in a more efficient use of labor.

The adoption of a farm or home practice resulting from a demonstration or other teaching activity employed by the extension worker as a means of teaching is not in itself a demonstration.

6. A result demonstrator is an adult, a boy, or a girl who conducts a result demonstration as defined above.

7. A cooperator is a farmer or home maker who agrees to adopt certain recommended practices upon the solicitation of an extension worker. The work is not directly supervised by the extension agent and records are not required, but reports on the success of the practices may be obtained.

8. A 4-H Club is an organized group of boys and/or girls with the objectives of demonstrating improved practices in agriculture or home economics, and of providing desirable training for the members.

9. 4-H Club members enrolled are those boys and girls who actually start the work outlined for the year.

10. 4-H Club members completing are those boys and girls who satisfactorily finish the work outlined for the year.

11. A demonstration meeting is a meeting held to give a method demonstration or to start, inspect, or further a result demonstration.

12. A leader-training meeting is a meeting at which project leaders, local leaders, or committeemen are trained to carry on extension activities in their respective communities.

13. An office call is a call in person by an individual or a group seeking agricultural or home-economics information, as a result of which some definite assistance or information is given. A telephone call differs from an office call in that the assistance or information is given or received by means of the telephone. Telephone calls may be either incoming or outgoing.

14. A farm or home visit is a call by the agent at a farm or home at which some definite information relating to extension work is given or obtained.

15. Days in office should include time spent by the county extension agent in the office, at annual and other extension conferences, and on any other work directly related to office administration.

16. Days in field should include all days spent on official duty other than "days in office."

17. Letters written should include all original letters on official business. (Duplicated letters should not be included.)

18. An extension school is a school usually of 2 to 6 days' duration, arranged by the Extension Service, where practical instruction is given to persons not resident at the college. An extension short course differs from an extension school in that it is usually held at the college or another educational institution and usually for a longer period of time.

19. Records consist of definite information on file in the county office that will enable the agent to verify the data on extension work included in this report.

20. The county extension association or committee is that county organization, whether a membership or a delegate body, which is recognized officially in the conduct of extension work in the county.

GENERAL ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

1. List below the names, titles, and periods of service of the county extension agents whose work is included in this report. Include time of assistants with that of regular agent.

AGENT	Total months of service this year	Days devoted to work with adults	Days devoted to work with 4-H Club and other youth	Total days in office	Total days in field
	(a)	(b)	(c)	(d)	(e)
..... (Name) Home demonstration agent.....	(1)	3084 ¹¹	1563 ¹⁸	4647 ¹⁹	3613 ¹⁹
..... Asst. home demonstration agent.....					
..... 4-H Club agent.....	(2)	22	22	22	22
..... Assistant county agent in charge of club work.....					
..... Agricultural agent.....	(3)	2413	1308	3721	4839
..... Assistant agricultural agent.....					

2. County extension association or committee:
- (a) Agricultural extension:
 - (1) Name (2) Number of members 408²²
 - (b) Home demonstration:
 - (1) Name (2) Number of members 601¹
 - (c) 4-H Club:
 - (1) Name (2) Number of members 1134
3. Number of communities in county where extension work should be conducted..... 3
4. Number of above communities in which the extension program has been planned cooperatively by extension agents and local committees..... 4
5. Number of different voluntary county or community project leaders or committeemen actively engaged in forwarding the extension program:
- (a) Adult work
 - (1) Men 518
 - (2) Women 1134
 - (b) 4-H Club work
 - (1) Men 308
 - (2) Women 277
 - (3) Older club boys 114
 - (4) Older club girls 53
- 5
6. Number of different paid local leaders engaged in agricultural-conservation and adjustment programs:
 - (a) Men
 - (b) Women
 6
7. Number of clubs or other groups organized to carry on adult home demonstration work..... 366¹⁵ 7
8. Number of members in such clubs or groups..... 1272¹⁵ 8

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total ¹ (d)
9. Number of 4-H Clubs.....	220 ¹		207	427 ⁴
10. Number of different 4-H Club members enrolled.....	3656 ¹		3013	3656 ¹³
11. Number of different 4-H Club members completing.....	3620 ¹		2105	3620 ¹¹

12. Number of different members enrolled in 4-H Club work for:⁴

MEMBERS	1st year	2d year	3d year	4th year	5th year	6th year and over
(a) Boys.....	258	228	211	228	217	124 ¹³
(b) Girls.....	170	227	223	194	115	307

¹ County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

² Report the total number of different boys or girls enrolled in club work. This total should equal the sum of the project enrollments reported on pages 7 to 24, minus duplications due to the same boy or girl carrying on two or more subject-matter lines of work. Do not include boys and girls enrolled late in the year in connection with the succeeding year's program.

³ Same as footnote 2 but refers to completions instead of enrollments.

⁴ The total for this question should agree with county total, question 10.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Age	10 and under	11	12	13	14	15	16	17	18	19	20 and over
13. Number of different 4-H Club members enrolled according to age ¹												
(a) Boys.....		431	422	362	392	523	317	285	219	137	69	64
(b) Girls.....		369	374	443	425	437	462	372	319	223	155	139
14. Number of 4-H Club members: ¹ (a) In school.....		6,034 ²⁶										
(b) Out of school.....		135 ²²										14

ITEM	Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total ¹ (d)
15. Number of 4-H Club teams trained.....				
(1) Judging.....	6 ²		97 ²⁰	103 ²²
(2) Demonstration.....	13 ⁵		87 ⁸	100 ¹³
16. Number of groups ³ other than 4-H Clubs organized for extension work with rural young people 16 years of age and older.....	7 ²		7 ³	14 ⁴
17. Members in groups reported in question 16.....			59 ³	59 ³
(1) Young men.....				
(2) Young women.....	101			101 ²
18. Total number of farm or home visits ⁴ made in conducting extension work.....	5,694		10,942 ²²	16,636 ⁴⁰
19. Number of different farms or homes visited.....	2,242 ¹⁶		5,206 ²²	7,448 ⁴⁰
20. Number of calls relating to extension work.....				
(1) Office.....	4,524 ¹⁶		3,263 ²²	7,787 ⁴⁰
(2) Telephone.....	4,124 ¹⁶		2,331 ²²	6,455 ³⁸
21. Number of news articles or stories published ⁴	130 ¹⁰		265 ²²	395 ³²
22. Number of individual letters written.....	4,264 ¹⁷		8,894 ²²	13,158 ³⁹
23. Number of different circular letters issued (not total copies mailed).....	315 ¹⁷		602 ²²	917 ³⁹
24. Number of bulletins distributed.....	1,522 ¹⁴		8,693 ²²	10,215 ³⁶
25. Number of radio talks broadcast or prepared for broadcasting.....	2 ²		3 ²	5 ⁴
26. Number of events at which extension exhibits were shown.....	21 ¹⁶		83 ²²	104 ³⁸
27. Training meetings held for local leaders or committeemen.....				
(1) Adult work.....				
(a) Number.....	544 ¹⁶		1,090 ²²	1,634 ³⁸
Total attendance of:				
(b) Men leaders.....	523 ¹⁶		3,167 ²²	3,690 ³⁸
(c) Women leaders.....	2,594 ¹⁶		4,132 ²²	6,726 ³⁸
(2) 4-H Club.....				
(a) Number.....	29 ¹⁶		261 ²²	290 ³⁸
Total attendance of:				
(b) Leaders.....	1,562 ¹⁴		5,122 ²²	6,684 ³⁶
28. Method demonstration meetings held (include all method demonstrations in both adult and 4-H Club work given by agents and specialists not reported under question 27).....				
(1) Number.....	2,821 ¹²		2,672 ²²	5,493 ³⁴
(2) Total attendance.....	3,452 ¹⁶		2,279 ²²	5,731 ³⁸
29. Meetings held at result demonstrations.....				
(1) Number.....	4,125 ¹⁷		2,319 ²²	6,444 ³⁹
(2) Total attendance.....	6,515 ¹⁷		2,270 ²²	8,785 ³⁹

¹ The total for this question should agree with county total, question 10.
² County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.
³ Do not include groups previously reported under question 9.
⁴ Do not count a single visit to both the farm and home as two visits.
⁵ Do not count items relating to notices of meetings only.
 NOTE.—Questions 18-31 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

GENERAL ACTIVITIES—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM		Home demonstration agents (a)	4-H Club agents (b)	Agricultural agents (c)	County total ¹ (d)	
30. Tours conducted.....	(1) Adult work.....	(a) Number.....	3 ³	22 ⁹	25 ¹²	30
		(b) Total attendance.....	78 ³	515 ⁹	593 ¹²	
	(2) 4-H Club.....	(a) Number.....	2 ²	20 ⁷	22 ¹¹	
		(b) Total attendance.....	91 ²	416 ⁷	507 ¹¹	
31. Achievement days held.....	(1) Adult work.....	(a) Number.....	37 ⁹	11 ²	47 ¹⁴	31
		(b) Total attendance.....	429 ⁹	1031 ⁵	1460 ¹⁴	
	(2) 4-H Club.....	(a) Number.....	11 ⁹	4 ⁴	16 ¹³	
		(b) Total attendance.....	211 ⁹	141 ⁴	352 ¹³	
32. Encampments held (Do not include picnics, rallies, or short courses, as these should be reported under other meetings.)	(1) Farm women.....	(a) Number.....	3 ³		3 ³	32
		(b) Total members attending.....	421 ³		431 ³	
		(c) Total others attending.....	72 ¹		75 ¹	
	(2) 4-H Club.....	(a) Number.....	3 ³	16 ¹⁶	19 ¹⁴	
(b) Total boys attending.....		278 ³	1442 ¹⁶	1720 ¹⁴		
33. Other meetings of an extension nature participated in by agents or specialists and not previously reported.....	(1) Adult work.....	(a) Number.....	12 ¹²	83 ⁷	95 ¹⁹	33
		(b) Total attendance.....	121 ¹²	417 ⁷	538 ¹⁹	
	(2) 4-H Club.....	(a) Number.....	32 ¹⁴	271 ²⁷¹	303 ²⁵	
		(b) Total attendance.....	445 ¹⁴	1111 ²⁷¹	1556 ²⁵	
34½. Number of above meetings (questions 27-34) at which discussion group method of presentation was followed.....		232 ¹⁴	1111 ²⁷¹	1343 ²⁵	34½	

SUMMARY OF EXTENSION INFLUENCE FOR YEAR

It is highly desirable for extension workers to consider the proportion of farms and farm homes in the county which have been definitely influenced to make some substantial change in farm or home operations as a result of the extension program for men, women, boys, and girls. It is recognized that this information is very difficult for agents to report accurately, so a conservative estimate based upon such records, surveys, and other sources of information as are available will be satisfactory. Such estimates should be marked "Est."

Include results of emergency activities as well as the regular extension program.

35. Number of farms in county.....	1830 ¹	35
36. Number of farms on which changes in practices have definitely resulted from the agricultural extension program.....		36
37. Number of farm homes in which changes in practices have definitely resulted from the home demonstration program.....		37
38. Number of other homes in which changes in practices have definitely resulted from the home demonstration program.....		38
39. Number of farm homes with 4-H Club members enrolled.....		39
40. Number of other homes with 4-H Club members enrolled.....		40
41. Total number of different farm families influenced by some phase of the extension program..... (Include questions 36, 37, and 38, minus duplications.)		41
42. Total number of different other families influenced by some phase of extension program..... (Include questions 38 and 40, minus duplications.)		42

¹ County total should equal sum of preceding three columns minus duplications due to two or more agents participating in the same activity or accomplishment.

NOTE.—Questions 18-34 refer to the total number of different activities conducted this year. The totals should equal the sums of the corresponding information reported on following pages minus duplications where the same activity relates to two or more lines of work.

CEREALS¹

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Corn (a)	Wheat (b)	Oats (c)	Rye (d)	Barley (e)	Grain sorghums, rice, and other cereals ¹ (f)	
43. Days devoted to line of work by:							
(1) Home demonstration agents.....							
(2) 4-H Club agents.....							
(3) Agricultural agents.....	517		11	3		158	43
(4) Specialists.....							
44. Number of communities in which work was conducted.....	253		8	2		182	44
45. Number of voluntary local leaders or committeemen assisting.....	216		7	3		122	45
46. Days of assistance rendered by voluntary leaders or committeemen.....	219		14	8		579	46
47. Number of adult result demonstrations conducted.....	491		12			236	47
48. Number of meetings at result demonstrations.....	167		19			83	48
49. Number of method-demonstration meetings held.....	177		15	1		91	49
50. Number of other meetings held.....	77		6			34	50
51. Number of news stories published.....	17		3			2	51
52. Number of different circular letters issued.....	30		2	1		15	52
53. Number of farm or home visits made.....	257		12	3		336	53
54. Number of office calls received.....	2420		359	29		267	54
55. Number of 4-H Club members enrolled.....	548		14	14		163	55
(1) Boys.....							
(2) Girls.....							
56. Number of 4-H Club members completing.....	352		12	12		125	56
(1) Boys.....							
(2) Girls.....							
57. Number of acres in projects conducted by 4-H Club members completing.....	598		58	58		378	57
58. Total yields of crops grown by 4-H Club members completing.....	24018 bu.	bu.	bu.	bu.	bu.	230 bu.	58
59. Number of farmers following fertilizer recommendations.....	1102					276	59
60. Number of farmers following insect-control recommendations.....	739					1426	60
61. Number of farmers following disease-control recommendations.....	575					213	61
62. Number of farmers following marketing recommendations.....	620		12	12		559	62
63. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....	1325					338	63
66. Number of farmers following other specific practice recommendations: ²							66
(1).....							
(2).....							
(3).....							
(4).....							
(5).....							

¹ Report fall-sown crops the year they are harvested.

² Indicate crop by name.

³ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Alfalfa	Sweet-clover	Red, bur, and other clovers	Vetch	Lespedeza	Pastures	
	(a)	(b)	(c)	(d)	(e)	(f)	
67. Days devoted to line of work by:							
(1) Home demonstration agents.....							67
(2) 4-H Club agents.....							
(3) Agricultural agents.....	18	8	10	17		97	
(4) Specialists.....							
68. Number of communities in which work was conducted.....	15	8	29	15		119	68
69. Number of voluntary local leaders or committeemen assisting.....	15	7	31	31		114	69
70. Days of assistance rendered by voluntary leaders or committeemen.....	31	7	108	103		920	70
71. Number of adult result demonstrations conducted.....	29	9	37	12		137	71
72. Number of meetings at result demonstrations.....	11	13	17	6		63	72
73. Number of method-demonstration meetings held.....	5	14	20	5		77	73
74. Number of other meetings held.....	1		10	7		9	74
75. Number of news stories published.....	1		1	3		3	75
76. Number of different circular letters issued.....	1		1	2		12	76
77. Number of farm or home visits made.....	40	7	25	17		194	77
78. Number of office calls received.....	22	20	15	27		157	78
79. Number of 4-H Club members enrolled.....			14	2		42	79
(1) Boys.....							
(2) Girls.....							
80. Number of 4-H Club members completing.....			5	2		20	80
(1) Boys.....							
(2) Girls.....							
81. Number of acres in projects conducted by 4-H Club members completing.....			3	10		30	81
82. Total yields of crops grown by 4-H Club members completing.....	bu. 1500	bu. 1	bu. 1	bu. 1	bu. 1	x x x x	82
(2) Forage.....	tons 1	tons 1	tons 1	tons 1	tons 1	x x x x	
83. Number of farmers following fertilizer recommendations.....	1					4	83
84. Number of farmers following insect-control recommendations.....						31	84
85. Number of farmers following disease-control recommendations.....						22	85
86. Number of farmers following marketing recommendations.....	17					20	86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....	74			3		140	87
90. Number of farmers following other specific practice recommendations: ¹							90
(1).....							
(2).....							
(3).....							
(4).....							
(5).....							

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

LEGUMES AND FORAGE CROPS—CONTINUED

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Soybeans	Cow peas and field peas	Velvet-beans	Field beans	Peanuts	All other legumes and forage crops ¹	
	(g)	(h)	(i)	(j)	(k)	(m)	
67. Days devoted to line of work by:							
(1) Home demonstration agents.....							67
(2) 4-H Club agents.....							
(3) Agricultural agents.....	5		113	2	117	75	
(4) Specialists.....							
68. Number of communities in which work was conducted.....	2		11	16	102	107	68
69. Number of voluntary local leaders or committeemen assisting.....	1		135	9	60	76	69
70. Days of assistance rendered by voluntary leaders or committeemen.....	1		224	7	133	239	70
71. Number of adult result demonstrations conducted.....	2		116	6	144	140	71
72. Number of meetings at result demonstrations.....			30	5	50	43	72
73. Number of method-demonstration meetings held.....			52	5	65	37	73
74. Number of other meetings held.....			42	1	34	3	74
75. Number of news stories published.....			3		7	1	75
76. Number of different circular letters issued.....			3		11	7	76
77. Number of farm or home visits made.....	2		161	11	225	172	77
78. Number of office calls received.....			401	2	665	165	78
79. Number of 4-H Club members enrolled.....			64	12	175	17	79
(1) Boys.....							
(2) Girls.....							
80. Number of 4-H Club members completing.....			55	12	137	3	80
(1) Boys.....							
(2) Girls.....							
81. Number of acres in projects conducted by 4-H Club members completing.....			117	10	37	11	81
82. Total yields of crops grown by 4-H Club members completing.....							82
(1) Seed..... bu.		bu.	140 bu.	bu.	109,076 bu.	bu.	
(2) Forage..... tons		tons	43 tons	24 tons	124 tons	47 tons	
83. Number of farmers following fertilizer recommendations.....			233		123	52	83
84. Number of farmers following insect-control recommendations.....			60		114	30	84
85. Number of farmers following disease-control recommendations.....			12		124	2	85
86. Number of farmers following marketing recommendations.....			27		213	27	86
87. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....	12		1,013		81	225	87
90. Number of farmers following other specific practice recommendations: ²							90
(1).....							
(2).....							
(3).....							
(4).....							
(5).....							

¹ Indicate crop by name.

² For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

POTATOES, COTTON, TOBACCO, AND OTHER SPECIAL CROPS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Irish potatoes (a)	Sweet potatoes (b)	Cotton (c)	Tobacco (d)	Sugar beets and all other special crops ¹ (e)	
91. Days devoted to line of work by:						
(1) Home demonstration agents.....						} 91
(2) 4-H Club agents.....						
(3) Agricultural agents.....	13	75	277		93	
(4) Specialists.....						
92. Number of communities in which work was conducted.....	28	103	301		98	92
93. Number of voluntary local leaders or committeemen assisting.....	19	84	305		111	93
94. Days of assistance rendered by voluntary leaders or committeemen.....	12	225	806		229	94
95. Number of adult result demonstrations conducted.....	12	75	350		107	95
96. Number of meetings at result demonstrations.....	3	34	142		53	96
97. Number of method-demonstration meetings held.....	3	45	142		55	97
98. Number of other meetings held.....	1	15	43		27	98
99. Number of news stories published.....	1	1	11		3	99
100. Number of different circular letters issued.....	1	0	23		4	100
101. Number of farm or home visits made.....	27	125	773		164	101
102. Number of office calls received.....	49	510	1,457		251	102
103. Number of 4-H Club members enrolled.....	24	101	309		18	} 103
(1) Boys.....						
(2) Girls.....						
104. Number of 4-H Club members completing.....	17	78	216		12	} 104
(1) Boys.....						
(2) Girls.....						
105. Number of acres in projects conducted by 4-H Club members completing.....	15	54	352		12	105
106. Total yields of crops grown by 4-H Club members completing.....	240 bu.	744 bu.	lb. ²	lb.	2,173	106
107. Number of farmers following fertilizer recommendations.....	6	25	31		4	107
108. Number of farmers following insect-control recommendations.....	44	25	123		6	108
109. Number of farmers following disease-control recommendations.....	20	154	365		6	109
110. Number of farmers following marketing recommendations.....	3	8	122		10	110
111. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....		51	2,991		14	111
114. Number of farmers following other specific practice recommendations: ³						} 114
(1)						
(2)						
(3)						
(4)						
(5)						

¹ Indicate crop by name.
² Report yield of cotton in pounds of seed cotton.
³ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FRUITS, VEGETABLES, AND BEAUTIFICATION OF HOME GROUNDS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home gardens	Market gardening, truck, and canning crops	Beautification of home grounds	Tree fruits	Bush and small fruits	Grapes	
	(a)	(b)	(c)	(d)	(e)	(f)	
115. Days devoted to line of work by:							
(1) Home demonstration agents.....	452		71	29	38	3	115
(2) 4-H Club agents.....							
(3) Agricultural agents.....	142	59	7	210	35	7	
(4) Specialists.....							
116. Number of communities in which work was conducted.....	322		29	324	63	2	116
117. Number of voluntary local leaders or committeemen assisting.....	57		76	155	55	1	117
118. Days of assistance rendered by voluntary leaders or committeemen.....	222	256	129	515	32	6	118
119. Number of adult result demonstrations conducted.....	422	212	32	235	22	5	119
120. Number of meetings at result demonstrations.....	222	212	22	112	17	5	120
121. Number of method-demonstration meetings held.....	322	212	42	127	22	2	121
122. Number of other meetings held.....	124	15	7	50	4	2	122
123. Number of news stories published.....	17		2	6			123
124. Number of different circular letters issued.....	35			12			124
125. Number of farm or home visits made.....	122	152	105	622	25	12	125
126. Number of office calls received.....	112	222	163	1674	362	15	126
127. Number of 4-H Club members enrolled.....			20	230	15	3	127
(1) Boys.....							
(2) Girls.....							
128. Number of 4-H Club members completing.....			21	122	12	2	128
(1) Boys.....							
(2) Girls.....							
129. Number of acres in projects conducted by 4-H Club members completing.....	212	12	x x x x	550	72	11	129
130. Total yields of crops grown by 4-H club members completing.....	52 bu.	245 bu.	x x x x	bu.	1313 bu.	bu.	130
131. Number of farms or homes where fertilizer recommendations were followed.....	122	322	5	242	26	3	131
132. Number of farms or homes where insect-control recommendations were followed.....	122	122	6	22	22	2	132
133. Number of farms or homes where disease-control recommendations were followed.....	122	114	12	542	72	2	133
134. Number of farms or homes where marketing recommendations were followed.....			x x x x	122	12		134
135. Number of farms or homes where assistance was given in using timely economic information as a basis for readjusting enterprise.....	122		x x x x	122	21		135
136. Number of homes where recommendations were followed as to establishment or care of lawn.....	x x x x	x x x x	22	x x x x	x x x x	x x x x	136
137. Number of homes where recommendations were followed regarding planting of shrubbery and trees.....	x x x x	x x x x	230	x x x x	x x x x	x x x x	137
138. Number of homes where recommendations were followed as to treatment of walks, drives, or fences.....	x x x x	x x x x	221	x x x x	x x x x	x x x x	138
139. Number of homes where recommendations were followed as to improving appearance of exterior of house and outbuildings.....	x x x x	x x x x	627	x x x x	x x x x	x x x x	139
140. Number of homes where other specific practice recommendations were followed: ¹							140
(1)							
(2)							
(3)							

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

FORESTRY, WILDLIFE CONSERVATION, AND AGRICULTURAL ENGINEERING

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Forestry (a)	Wildlife conservation, fur and game farming (b)	Agricultural engineering ¹ (farm and home) (c)	
141. Days devoted to line of work by:				
(1) Home demonstration agents.....				} 141
(2) 4-H Club agents.....				
(3) Agricultural agents.....	21		328	
(4) Specialists.....				
142. Number of communities in which work was conducted.....	7		198	142
143. Number of voluntary local leaders or committeemen assisting.....	9		264	143
144. Days of assistance rendered by voluntary leaders or committeemen.....	7		795	144
145. Number of adult result demonstrations conducted.....	12		150	145
146. Number of meetings at result demonstrations.....	9		165	146
147. Number of method-demonstration meetings held.....	9		216	147
148. Number of other meetings held.....	5		25	148
149. Number of news stories published.....	1		11	149
150. Number of different circular letters issued.....			19	150
151. Number of farm or home visits made.....	11		696	151
152. Number of office calls received.....	12		1663	152
153. Number of 4-H Club members enrolled.....	2		276	} 153
(1) Boys.....				
(2) Girls.....				
154. Number of 4-H Club members completing.....	2		207	} 154
(1) Boys.....				
(2) Girls.....				
154½. Number of 4-H Club members not in special project clubs who participated in forestry or wildlife conservation activities.....			XXXXXXXXXXXX	} 154½
(1) Boys.....			XXXXXXXXXXXX	
(2) Girls.....			XXXXXXXXXXXX	
155. Number of units handled by 4-H Club members completing. (This refers to questions 154 and 154½).....				} 155
(1) Transplant beds		Coverts ² improved or built.....	Acres terraced.....	
(2) Acres planted to forest trees		Nest boxes, feed trays for song birds.....	Machines or equipment repaired.....	
(3) Acres improved		Feeding stations operated.....	Articles made.....	
(4) Acres of woodland protected from fire		Animals or birds produced.....	Equipment installed.....	

FORESTRY—Continued

156. Number of farms on which new areas were reforested by planting with small trees.....	156
157. Acres involved in preceding question.....	157
158. Number of farmers planting windbreaks or shelterbelts.....	158
159. Number of farmers planting trees for erosion control.....	159
160. Number of farmers making improved thinnings and weedings.....	160
161. Number of farmers practicing selection cutting.....	161
162. Number of farmers pruning forest trees.....	162
163. Number of farmers cooperating in prevention of forest fire.....	163
164. Number of farmers adopting improved practices in production of naval stores.....	164
165. Number of farmers adopting improved practices in production of maple sugar and sirup.....	165

¹ 4-H farm shop clubs should be reported under this heading.

² Include food patches planted or left standing for wildlife.

FORESTRY—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

166. Number of farmers assisted in timber estimating and appraisal.....	166
167. Number of farmers following wood-preservation recommendations.....	167
168. Number of farmers following recommendations in the marketing of forest products.....	168

WILDLIFE CONSERVATION—Continued

169. Number of farms on which specific improvements for wildlife have been made.....	169
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ITEM	RABBITS		FOXES AND OTHER FUR ANIMALS		GAME BIRDS		CONSERVATION CAMPS		
	4-H members (a)	Adults (b)	4-H members (c)	Adults (d)	4-H members (e)	Adults (f)	4-H members (g)	Adults (h)	
169½. Number of individuals engaged or assisted in activity.....									169½
169½. Number of animals or birds produced by such individuals.....							x x x x	x x x x	169½

AGRICULTURAL ENGINEERING—Continued

Engineering activities	Number of farms (a)	Number of units (b)	Total value of service or savings (c)	
170. Terracing complete with outlets and contour cultivation.....	210 ¹⁵	5,362 acres. ¹⁵	\$2,146,978 ¹⁵	170
170½. Growing crops on contour.....	216 ¹¹	5,828 acres. ¹⁰	742,531 ¹⁰	170½
170½. Gully control.....	50 ⁶	636 acres. ⁶	293,890 ⁶	170½
171. Drainage practices.....	491 ³	14,294 acres. ¹⁰	6,313,245 ¹⁰	171
172. Irrigation practices.....	5 ¹	600 acres. ¹	1,225 ¹	172
173. Land-clearing practices.....	55 ⁸	1,000 acres. ¹⁰	177,27 ⁸	173
174. Better types of machines.....	230 ⁹	48 machines. ⁸	530,415 ⁸	174
175. Maintenance and repair of machines.....	528 ¹³	695 machines. ¹¹	235,903 ¹⁰	175
176. Efficient use of machinery.....	13 ²¹	x x x x x x x x	1,222 ²	176
176½. Better ginning of cotton.....	43 ³	gin stands ³	125,500 ²	176½
177. All buildings constructed (include silos).....	226 ¹³	244 buildings. ¹³	2,092,135 ¹³	177
178. Buildings remodeled, repaired, painted.....	204 ¹⁵	288 buildings. ¹⁶	1,087,740 ¹⁵	178
179. Farm electrification.....	31 ⁷	25 farms. ¹	2,395,000 ³	179
180. Home equipment (include sewing machines).....	109 ⁶	171 ⁷	139,800 ⁶	180
181. Total of columns (a) and (c).....	2441 farms. ¹⁴	x x x x x x x x	\$13,900,737 ¹³	181
182. Number of machines repaired as reported in questions 175 and 180, by types: (a) Tractors.....	147 ¹⁵	10 ³	501 ¹¹	182
(b) Tillage implements.....	27 ¹¹	20 ³	596 ⁵	
(c) Harvesters and threshers.....	76 ¹¹	596 ⁵	21 ⁵	
(d) Plows.....	27 ¹¹	20 ³	596 ⁵	
183. Number of buildings and equipment improved as reported in questions 177, 178, 179, 180, by types:				183
(a) Dwellings constructed according to plans furnished.....	12 ¹²	(h) Dairy buildings.....	13 ⁴	
(b) Dwellings remodeled according to plans furnished.....	12 ¹²	(i) Silos... { (1) Regular.....	7 ⁷	
(c) Sewage systems installed.....	14 ¹²	(2) Trench or pit.....	11 ⁷	
(d) Water systems installed.....	35 ³	(j) Hog houses.....	12 ¹²	
(e) Heating systems installed.....	6 ³	(k) Poultry houses.....	15 ¹³	
(f) Lighting systems installed.....	22 ⁸	(l) Storage structures.....	11 ⁷	
(g) Home appliances and machines.....	22 ⁸	(m) Other.....	8 ⁸	

¹ Report the number of farms using electricity in farm enterprises for income-producing purposes such as electric milking, milk cooling, incubating, brooding, hotbed heating, etc.

POULTRY AND BEES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Poultry (including turkeys) (a)	Bees (b)	
184. Days devoted to line of work by:			
(1) Home demonstration agents.....	302		} 184
(2) 4-H Club agents.....			
(3) Agricultural agents.....	228		
(4) Specialists.....			
185. Number of communities in which work was conducted.....	230		185
186. Number of voluntary local leaders or committeemen assisting.....	4005		186
187. Days of assistance rendered by voluntary leaders or committeemen.....	4313		187
188. Number of adult result demonstrations conducted.....	262		188
189. Number of meetings at result demonstrations.....	185		189
190. Number of method-demonstration meetings held.....	264		190
191. Number of other meetings held.....	115		191
192. Number of news stories published.....	20		192
193. Number of different circular letters issued.....	50		193
194. Number of farm or home visits made.....	1123		194
195. Number of office calls received.....	1022		195
196. Number of 4-H Club members enrolled.....			} 196
(1) Boys.....	256		
(2) Girls.....	340		
197. Number of 4-H Club members completing.....			} 197
(1) Boys.....	129		
(2) Girls.....	231		
198. Number of units in projects conducted by 4-H Club members completing.....	14,679 chickens		198 colonies

POULTRY—Continued

199. Number of families following an organized improved breeding plan as recommended.....		1012	199
200. Number of families following recommendations in purchasing baby chicks.....		225	200
201. Number of families following recommendations in chick rearing.....		727	201
202. Number of families following production-feeding recommendations.....		231	202
203. Number of families following sanitation recommendations in disease and parasite control.....		1122	203
204. Number of families improving poultry-house equipment according to recommendations.....		1000	204
205. Number of families following marketing recommendations.....		722	205
206. Number of families assisted in using timely economic information as a basis for readjusting enterprise.....		722	206
207. Number of families following other specific practice recommendations: ¹			} 207
(a)			
(b)			

BEES—CONTINUED

208. Number of farmers following recommendations in transferring colonies to modern hives.....			208
209. Number of colonies involved in question 208.....			209
210. Number of farmers following disease-control recommendations.....			210
211. Number of farmers following requeening recommendations.....			211
212. Number of farmers following marketing recommendations.....			212
213. Number of farmers following other specific practice recommendations: ¹			} 213
(a)			
(b)			

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

DAIRY CATTLE, BEEF CATTLE, SHEEP, SWINE, AND HORSES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Dairy cattle (a)	Beef cattle (b)	Sheep (c)	Swine (d)	Horses and mules (e)	Other livestock ¹ (f)	
214. Days devoted to line of work by:							
(1) Home demonstration agents.....							214
(2) 4-H Club agents.....							
(3) Agricultural agents.....	103	146	6	793	29	13	
(4) Specialists.....							
215. Number of communities in which work was conducted.....	83	33	2	273	25	18	215
216. Number of voluntary local leaders or committeemen assisting.....	63	130	3	325	50	18	216
217. Days of assistance rendered by voluntary leaders or committeemen.....	163	531		1244	50	27	217
218. Number of adult result demonstrations conducted.....	21	105		608	26	28	218
219. Number of meetings at result demonstrations.....	90	69	5	323	20	28	219
220. Number of method-demonstration meetings held.....	30	71	4	233	21	12	220
221. Number of other meetings held.....	30	50		96	16	2	221
222. Number of news stories published.....	3	1		41	1		222
223. Number of different circular letters issued.....	15	6		31	1		223
224. Number of farm or home visits made.....	163	259	20	1421	45	23	224
225. Number of office calls received.....	20	658	27	1751	25	61	225
226. Number of 4-H Club members enrolled.....	51	90	14	226			226
(1) Boys.....							
(2) Girls.....							
227. Number of 4-H Club members completing.....	30	73	7	226			227
(1) Boys.....							
(2) Girls.....							
228. Number of animals in projects conducted by 4-H Club members completing.....	45	116	21	77			228
229. Number of farmers assisted in obtaining purebred sires.....		30		152			229
230. Number of farmers assisted in obtaining high-grade or purebred females.....	27	26		253			230
231. Number of bull, boar, ram, or stallion circles or clubs organized or assisted.....		3			1		231
232. Number of members in preceding circles or clubs.....					1		232
233. Number of herd or flock-improvement associations organized or assisted.....					31		233
234. Number of members in these associations.....					22		234
235. Number of farmers not in associations keeping performance records of animals.....							235
236. Number of families assisted in home butchering, meat cutting, and curing.....	XXXX	25		245	XXXX		236
237. Number of families assisted in butter and cheese making.....	18	XXXX	XXXX	XXXX	XXXX	XXXX	237
238. Number of farmers following parasite-control recommendations.....	42	14		331	2		238
239. Number of farmers following disease-control recommendations.....	151	193	3	1122	42	25	239
240. Number of farmers following marketing recommendations.....	130	370		613			240
241. Number of farmers assisted in using timely economic information as a basis for readjusting enterprise.....	65	380	3	212	21		241

¹ Do not include rabbits, game, and fur animals, which should be reported under Wildlife Conservation.

AGRICULTURAL ECONOMICS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Public problems and economic planning on county or community basis ¹	FARM MANAGEMENT			Outlook	Marketing, buying, selling, and financing	
		Farm records (inventories, accounts, etc.)	Individual farm planning	Farm and home financing (short and long time)			
	(a)	(b)	(c)	(d)	(e)	(f)	
244. Days devoted to line of work by:							
(1) Home demonstration agents.....	35	10					} 244
(2) 4-H Club agents.....							
(3) Agricultural agents.....	284	35	57	8		4	
(4) Specialists.....							
245. Number of communities in which work was conducted.....	196	63	56	10		8	245
246. Number of voluntary local leaders or committeemen assisting.....	254	93	28			4	246
247. Days of assistance rendered by voluntary leaders or committeemen.....	1512	78	57			8	247
248. Number of adult result demonstrations conducted.....	33	10	21			9	248
249. Number of meetings at result demonstrations.....	7	6	3			2	249
250. Number of method-demonstration meetings held.....	45	14	2			2	250
251. Number of other meetings held.....	113	5	13	3		2	251
252. Number of news stories published.....	15	4	2	1		1	252
253. Number of different circular letters issued.....	121	69	8	1			253
254. Number of farm or home visits made.....	506	223	115	12		24	254
255. Number of office calls received.....	2,534	367	291	16		82	255
256. Number of 4-H Club members enrolled.....	x x x x	3	16	x x x x	x x x x	x x x x	} 256
(2) Girls.....	x x x x			x x x x	x x x x	x x x x	
257. Number of 4-H Club members completing.....	x x x x	40	16	x x x x	x x x x	x x x x	} 257
(2) Girls.....	x x x x			x x x x	x x x x	x x x x	
258. Number of farmers keeping farm accounts throughout the year under supervision of agent.....						507	258
259. Number of farmers keeping cost-of-production records under supervision of agent.....						520	259
260. Number of farmers assisted in summarizing and interpreting their accounts.....						206	260
261. Number of farmers assisted in making inventory or credit statements.....						162	261
262. Number of farmers assisted in obtaining credit.....						261	262
262½. Number of 4-H Club members receiving instruction in credit.....						214	262½
263. Number of farmers assisted in making mortgage or other debt adjustments.....						199	263
264. Number of farm credit associations assisted in organizing during the year.....						22	264
265. Number of farm business or enterprise-survey records taken during year.....						259	265
266. Number of farmers making recommended changes in their business as result of keeping accounts or survey records.....						162	266
267. Number of other farmers adopting cropping, livestock, or complete farming systems according to recommendations.....							267
268. Number of farmers advised relative to leases.....						129	268
269. Number of farmers assisted in developing supplemental sources of income.....						570	269
270. Number of families assisted in reducing cash expenditure:							
(a) By exchange of labor or machinery.....						221	} 270
(b) By bartering farm or home products for other commodities or services.....						217	
(c) By producing larger part of food on farm.....						210	
(d) By making own repairs of buildings and machinery.....						627	

¹ Include county agricultural planning, taxation, land utilization, and economic basis of extension programs.

AGRICULTURAL ECONOMICS—Continued

Report Only This Year's Extension Activities and Results That Can Be Verified

271. Number of urban families moving to farms who have been assisted in getting established.....	68 ¹⁰	271
272. Number of farm families on relief assisted to become self-supporting.....	271 ⁷	272
273. Number of marketing associations or groups ¹ assisted in organizing during the year.....	25 ²	273
274. Number of marketing associations or groups ¹ previously organized assisted by extension agents this year.....	7 ²	274
275. Membership in associations and groups organized or assisted (273 and 274).....	314 ¹⁰	275
276. Number of individuals (not in associations) assisted with marketing problems.....	589 ¹²	276
276½. Number of 4-H Club members receiving instruction in marketing.....	943 ¹⁰	276½
277. Number of families following other specific practice recommendations.....	685 ¹⁰	277

ITEM	Standardizing, packaging, or grading	Processing or manufacturing	Locating markets and transportation	Use of current market information	Financing	Organization	Accounting	Keeping membership informed	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	
278. Number of organizations assisted with problems of.....	22 ¹	21 ¹	31 ¹	26 ¹	23 ¹	12 ¹	17 ¹	13 ¹	278
279. Number of individuals (not in organizations) assisted with problems of.....	73 ¹	81 ¹	93 ²	255 ²	X X X X	X X X X	X X X X	X X X X	279

ITEM	Hay and grain	Cotton	Tobacco	Dairy products	Livestock	Wool	
	(a)	(b)	(c)	(d)	(e)	(f)	
280. Value of products sold by all associations or groups organized or assisted.....	\$6,075 ³	\$6,500 ⁴	\$..... ¹	\$1,400 ³	\$12,245 ²	\$2,500 ³	280
281. Value of products sold by individuals (not in organizations) assisted.....	\$4,666 ³	\$11,551 ⁴	\$436 ¹	\$13,700 ²	\$3,045 ²	\$11,570 ³	281

ITEM	Fruits and vegetables	Poultry and eggs	Home products		Livestock	Wool	
			Food	Handicraft			
			(i)	(j)			
280. Value of products sold by all associations or groups organized or assisted.....	\$3,270 ³	\$6,611 ⁴	\$25 ¹	\$..... ¹	\$.....	\$.....	280
281. Value of products sold by individuals (not in organizations) assisted.....	\$1,421 ³	\$11,728 ⁴	\$6,000 ²	\$13,511 ¹	\$.....	\$.....	281

ITEM	Livestock	Feed for livestock	Farm equipment	Oil and gas	Fertilizer, seed, and other farm supplies	Home equipment	Home supplies	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	
282. Value of supplies purchased by all associations or groups organized or assisted.....	\$..... ²	\$..... ¹	\$715 ²	\$..... ¹	\$840 ²	\$..... ¹	\$275 ¹	282
283. Value of supplies purchased by individuals (not in organizations) assisted.....	\$7,233 ⁵	\$4,546 ³	\$8,375 ⁶	\$1,900 ¹	\$6,500 ³	\$15,725 ³	\$910 ²	283

¹ Include independent local associations, units of federations, branches of centralized organizations, terminal sales agencies, production associations which do buying or selling, and curb and home demonstration club markets.

FOODS AND NUTRITION

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Food selection and preparation	Food preservation	
	(a)	(b)	
284. Days devoted to line of work by:			
(1) Home demonstration agents.....	350	141	} 284
(2) 4-H Club agents.....			
(3) Agricultural agents.....		22	
(4) Specialists.....	1		
285. Number of communities in which work was conducted.....	251	114	285
286. Number of voluntary local leaders or committeemen assisting.....	371	633	286
287. Days of assistance rendered by voluntary leaders or committeemen.....	323	732	287
288. Number of adult result demonstrations conducted.....	197	236	288
289. Number of meetings at result demonstrations.....	45	90	289
290. Number of method-demonstration meetings held.....	266	313	} 290
(1) By agents or specialists.....			
(2) By leaders.....	35	117	
291. Number of other meetings held.....	24	46	} 291
(1) By agents or specialists.....			
(2) By leaders.....			
292. Number of news stories published.....	2	13	292
293. Number of different circular letters issued.....	13	13	293
294. Number of farm or home visits made.....	521	592	294
295. Number of office calls received.....	643	960	295
296. Number of 4-H Club members enrolled.....	1234	1197	} 296
(1) Boys.....		25	
(2) Girls.....			
297. Number of 4-H Club members completing.....	6152	3000	} 297
(1) Boys.....		24	
(2) Girls.....			
298. Number of units in projects conducted by 4-H Club members completing:			
(a) Dishes of food products prepared.....	2,836	20,272	} 298
(b) Meals planned and served.....			
(c) Quarts canned.....	142,722	175,113	
(d) Other containers of jelly, jam, and other products.....			
(e) Pounds of vegetables and fruits stored or dried.....		103,211	
299. Number of families budgeting food expenditure for a year.....		1,132	299
300. Number of families following food-buying recommendations.....		1,132	300
301. Number of families serving better-balanced meals.....		415	301
302. Number of families improving home-packed lunches according to recommendations.....		1,272	302
303. Number of schools following recommendations for a hot dish or school lunch.....		422	303
304. Number of children involved in question 303.....		1,227	304
305. Number of families following recommended methods of child feeding.....		1,227	305
306. Number of individuals adopting recommendations for corrective feeding (such as weight control, anemia, pellagra, and constipation).....			306
307. Number of families producing and preserving home food supply according to annual food-supply budget.....			307
308. Number of families assisted in the canning or otherwise preserving of fruits, vegetables, and meats.....			308
309. Number of quarts canned by families reported under question 308. (Do not include 4-H Club members).....			309
310. Number of other containers of jam, jelly, or other products made by families reported under question 308. (Do not include 4-H Club members).....			310
311. Total estimated value of all products canned or otherwise preserved (questions 298, 309, 310) \$.....			311
312. Number of families following recommendations for the storage of home food supply.....			312
313. Number of families assisted in using timely economic information as a basis for readjusting family food supply.....			313

CHILD DEVELOPMENT AND PARENT EDUCATION

Report Only This Year's Extension Activities and Results That Can Be Verified

314. Days devoted to line of work by:			
(a) Home demonstration agents.....	121	} 314
(b) 4-H Club agents.....		
(c) Agricultural agents.....		
(d) Specialists.....	111	
315. Number of communities in which work was conducted.....	91	315
316. Number of voluntary local leaders or committeemen assisting.....	251	316
317. Days of assistance rendered by voluntary leaders or committeemen.....		317
318. Number of adult result demonstrations conducted.....		318
319. Number of meetings at result demonstrations.....		319
320. Number of method-demonstration meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....		320
321. Number of other meetings held.....	{ (a) By agents or specialists..... (b) By leaders.....	111 21	321
322. Number of news stories published.....		322
323. Number of different circular letters issued.....		323
324. Number of farm or home visits made.....	661	324
325. Number of office calls received.....	211	325
326. Number of 4-H Club members enrolled.....	{ (a) Boys..... (b) Girls.....		326
327. Number of 4-H Club members completing.....	{ (a) Boys..... (b) Girls.....		327
328. Number of 4-H Club members not in special child-development projects who participated in definite child-development work.....		328
329. Number of families improving habits of children.....	211	329
330. Number of families substituting positive methods of discipline for negative ones.....	111	330
331. Number of families providing recommended play equipment.....	111	331
332. Number of families following recommendations regarding furnishings adapted to children's needs.....	2	332
333. Number of different individuals participating in child-development and parent-education program.....	{ (a) Men..... (b) Women.....		333
334. Number of children involved in question 333.....		334
335. Number of families following other specific practice recommendations: ¹			
(a).....		} 335
(b).....		
(c).....		
(d).....		
(e).....		

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

CLOTHING

Report Only This Year's Extension Activities and Results That Can Be Verified

336. Days devoted to line of work by:			
(a) Home demonstration agents.....	2,122 ¹⁸	} 336
(b) 4-H Club agents.....		
(c) Agricultural agents.....		
(d) Specialists.....		
337. Number of communities in which work was conducted.....	181 ¹⁸	337
338. Number of voluntary local leaders or committeemen assisting.....	2,172 ¹⁷	338
339. Days of assistance rendered by voluntary leaders or committeemen.....	11,715	339
340. Number of adult result demonstrations conducted.....	958	340
341. Number of meetings at result demonstrations.....	263	341
342. Number of method-demonstration meetings held.....	{ (a) By agents or specialists.....	1,091 ¹⁸	} 342
	(b) By leaders.....	576	
343. Number of other meetings held.....	{ (a) By agents or specialists.....	268	} 343
	(b) By leaders.....	118	
344. Number of news stories published.....	93	344
345. Number of different circular letters issued.....	104	345
346. Number of farm or home visits made.....	2,178	346
347. Number of office calls received.....	12,916	347
348. Number of 4-H Club members enrolled.....	{ (a) Boys.....	7,221 ¹⁸	} 348
	(b) Girls.....	7,221 ¹⁸	
349. Number of 4-H Club members completing.....	{ (a) Boys.....	1,188 ¹⁸	} 349
	(b) Girls.....	1,188 ¹⁸	
350. Number of articles made by 4-H Club members completing.....	{ (a) Dresses.....	18,121 ¹⁸	} 350
	(b) Other.....	4,910 ¹⁸	

ITEM	Adults	Juniors	
	(a)	(b)	
351. Number of individuals following recommendations in construction of clothing.....	13,312 ¹⁸	1,071 ¹⁸	351
352. Number of individuals following recommendations in the selection of clothing.....	10,447 ¹⁸	12,454 ¹⁸	352
353. Number of individuals keeping clothing accounts.....	8,741 ¹⁸	6,241 ¹⁸	353
354. Number of individuals budgeting clothing expenditures.....	2,236	2,273	354
355. Number of families following clothing-buying recommendations.....	12,764 ¹⁸	x x x x x	355
356. Number of individuals improving children's clothing according to recommendations.....	9,821 ¹⁸	1,143	356
357. Number of individuals following recommendations in improving care, renovation, and remodeling of clothing.....	11,921 ¹⁸	5,446	357
358. Number of families assisted in using timely economic information in determining how best to meet clothing requirements.....	9,171 ¹⁸	x x x x x	358
359. Total estimated savings due to clothing program.....	\$1,521 ¹⁸	\$3567 ¹⁸	359
360. Number of individuals following other specific practice recommendations: ¹			} 360
(a)	
(b)	

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

HOME MANAGEMENT AND HOUSE FURNISHINGS

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Home management	House furnishings	Handicraft	
	(a)	(b)	(c)	
361. Days devoted to line of work by:				
(1) Home demonstration agents.....	292 ¹⁸	1104 ¹⁸	96 ⁹	361
(2) 4-H Club agents.....				
(3) Agricultural agents.....		253 ⁸		
(4) Specialists.....				
362. Number of communities in which work was conducted.....	229 ¹⁸	389 ²⁶	85 ⁹	362
363. Number of voluntary local leaders or committeemen assisting.....	451 ¹⁸	1064 ²³	212 ⁸	363
364. Days of assistance rendered by voluntary leaders or committeemen.....	659 ¹⁸	3210 ²⁴	298 ⁸	364
365. Number of adult result demonstrations conducted.....	108 ⁹	517 ¹⁹	52 ⁶	365
366. Number of meetings at result demonstrations.....	46 ⁹	369 ¹⁸	24 ⁷	366
367. Number of method-demonstration meetings held.....	223 ¹⁷	122 ²⁰	75 ⁸	367
(1) By agents or specialists.....	79 ⁴	1132 ¹⁴	217 ³	
(2) By leaders.....				
368. Number of other meetings held.....	17 ²	154 ¹⁸	3 ³	368
(1) By agents or specialists.....	41 ⁵	863 ¹¹	3 ³	
(2) By leaders.....				
369. Number of news stories published.....	5 ³	22 ¹⁴		369
370. Number of different circular letters issued.....	10 ⁷	116 ²²	5 ⁴	370
371. Number of farm or home visits made.....	892 ¹⁵	1152 ²⁴	124 ⁹	371
372. Number of office calls received.....	1184 ¹⁸	11259 ²⁰	130 ⁷	372
373. Number of 4-H Club members enrolled.....	4186	1519 ¹⁰	642 ⁷	373
(1) Boys.....				
(2) Girls.....				
374. Number of 4-H Club members completing.....	2796	898 ¹⁴	521 ⁷	374
(1) Boys.....				
(2) Girls.....				
375. Number of units in projects conducted by 4-H Club members completing.....	251 ⁴	621 ¹³ rooms 155 ⁴ articles	1457 ⁴ articles	375

HOME MANAGEMENT—Continued

376. Number of kitchens rearranged or improved for convenience according to recommendations.....	1032 ¹⁸			376
377. Number of families following recommendations in obtaining labor-saving equipment.....	657 ¹⁰			377
378. Number of families adopting recommended laundering methods.....	351 ¹⁰			378
379. Number of families assisted in home soap making.....	322 ¹⁰			379
380. Number of families adopting recommended methods in care of house.....	2734 ¹¹			380
381. Number of families assisted in making home-made equipment or conveniences.....	1677 ¹⁴			381
382. Number of women following a recommended schedule for home activities.....	1621 ¹⁶			382
383. Number of 4-H Club members keeping personal accounts.....	345 ¹¹			383
384. Number of families keeping home accounts according to a recommended plan.....	182 ¹⁴			384
385. Number of families budgeting expenditures in relation to income according to a recommended plan.....	1421 ¹³			385
386. Number of families assisted in developing home industries as a means of supplementing income.....	562 ¹⁴			386
387. Number of families following recommended methods in buying for the home (other than foods and clothing).....	829 ¹⁴			387
388. Number of families assisted in using timely economic information as a basis for readjusting family living (other than reported under foods and clothing).....	407 ⁹			388
389. Number of families assisted in making adjustments in home making to gain a more satisfactory standard of living.....	261 ¹³			389

HOME MANAGEMENT—Continued

390. Number of families having increased time for rest and leisure activities as a result of the home-management program.....	970 ¹²	390
391. Total estimated saving due to home-management program.....	\$ 7944. ¹¹	391
392. Number of families following other specific practice recommendations: ¹		
(a)		} 392
(b)		

HOUSE FURNISHINGS—Continued

393. Number of families improving the selection of household furnishings.....	1621 ¹⁴	393
394. Number of families following recommendations in improving methods of repairing, remodeling, or refinishing furniture.....	1520 ¹³	394
395. Number of families following recommendations in improving treatment of windows (shades, curtains, draperies).....	1652 ¹⁴	395
396. Number of families following recommendations in improving arrangement of rooms (other than kitchens).....	1691 ¹³	396
397. Number of families improving treatment of walls, woodwork, and floors.....	1524 ¹⁵	397
398. Number of families applying principles of color and design in improving appearance of rooms.....	892 ¹³	398
399. Total estimated savings due to house-furnishings program.....	\$ 43983. ¹⁴	399
400. Number of families following other specific practice recommendations: ¹		
(a)	1634 ¹⁹	} 400
(b)	763. ¹⁶	

HANDICRAFT—Continued

401. Number of families following recommendations regarding handicraft.....	1443 ¹¹	401
402. Number of families following other specific practice recommendations: ¹		
(a)		} 402
(b)		

HOME HEALTH AND SANITATION

Report Only This Year's Extension Activities and Results That Can Be Verified

403. Days devoted to line of work by:		
(a) Home demonstration agents.....	108 ¹³	} 403
(b) 4-H Club agents.....		
(c) Agricultural agents.....	37 ⁶	
(d) Specialists.....		
404. Number of communities in which work was conducted.....	242 ¹⁶	404
405. Number of voluntary local leaders or committeemen assisting.....	450 ¹⁶	405
406. Days of assistance rendered by voluntary leaders or committeemen.....	894 ¹⁵	406
407. Number of adult result demonstrations conducted.....	97 ⁶	407
408. Number of meetings at result demonstrations.....	93 ⁵	408
409. Number of method-demonstration meetings held.....		} 409
(a) By agents or specialists.....	61 ⁹	
(b) By leaders.....	30 ⁵	
410. Number of other meetings held.....		} 410
(a) By agents or specialists.....	22 ⁸	
(b) By leaders.....	216 ⁷	
411. Number of news stories published.....	8 ⁶	411
412. Number of different circular letters issued.....	16 ¹⁰	412
413. Number of farm or home visits made.....	233 ⁷⁶	413
414. Number of office calls received.....	627 ¹⁵	414

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State

HOME HEALTH AND SANITATION—Continued

415. Number of 4-H Club members enrolled.....	{(a) Boys..... 230 ²	} 415
	{(b) Girls..... 641 ⁵	
416. Number of 4-H Club members completing.....	{(a) Boys..... 730 ²	} 416
	{(b) Girls..... 422 ⁵	
417. Number of 4-H Club members not in special health projects who participated in definite health-improvement work.....	{(a) Boys..... 721 ⁹	} 417
	{(b) Girls..... 921 ⁸	
418. Number of individuals having health examination on recommendation of extension workers or participating in health contests.....	{(a) 4-H Club members 776 ⁸	} 418
	{(b) Others..... 712 ⁵	
419. Number of individuals improving health habits according to recommendations.....	3630 ³	419
420. Number of individuals improving posture according to recommendations.....	1700 ¹¹	420
421. Number of individuals adopting recommended positive preventive measures to improve health (immunization for typhoid, diphtheria, smallpox, etc.).....	262	421
422. Number of families adopting better home-nursing procedure according to recommendations.....	516 ⁷	422
423. Number of families installing sanitary closets or outhouses according to recommended plans.....	228	423
424. Number of homes screened according to recommendations.....	252 ¹¹	424
425. Number of families following other recommended methods of controlling flies, mosquitoes, and other insects.....	941	425
426. Number of individuals enjoying improved health as a result of health and sanitation program.....	192 ¹⁰	426
427. Number of families following other specific practice recommendations: ¹		} 427
(a)		
(b)		

EXTENSION ORGANIZATION AND COMMUNITY ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Extension organization and program making	Community or country-life activities	
	(a)	(b)	
428. Days devoted to line of work by:			} 428
(1) Home demonstration agents.....	634 ¹⁵	299 ¹⁶	
(2) 4-H Club agents.....			
(3) Agricultural agents.....	656 ³²	172 ¹²	
(4) Specialists.....			
429. Number of communities in which work was conducted.....	115 ²⁶	215 ¹⁶	429
430. Number of voluntary local leaders or committeemen assisting.....	1424 ²⁵	612 ¹¹	430
431. Days of assistance rendered by voluntary leaders or committeemen.....	2200 ²²	821 ¹⁵	431
432. Number of meetings held.....	232 ³⁵	250 ¹⁹	432
433. Number of news stories published.....	66 ¹⁶	32 ⁵	433
434. Number of different circular letters issued.....	126 ²³	52 ¹⁰	434
435. Number of farm or home visits made.....	192 ²⁵	212 ¹⁶	435
436. Number of office calls received.....	241 ²⁴	221 ¹⁴	436

¹ For the sake of uniformity it is suggested that each State prepare a list of the more important practices to be reported upon by all agents in that State.

COMMUNITY OR COUNTRY-LIFE ACTIVITIES—Continued

437. Number of communities assisted in making social or country-life surveys, or in scoring themselves or their community organizations.....	80	437
438. Number of country-life conferences or training meetings conducted for community leaders.....	93	438
439. Number of community groups assisted with organizational problems, programs of activities, or meeting programs.....	315	439
440. Number of communities developing recreation according to recommendations.....	102	440
441. Number of families following recommendations as to home recreation.....	112	441
442. Number of community or county-wide pageants or plays presented.....	113	442
443. Number of community houses, clubhouses, permanent camps, or community rest rooms established for.....	(a) Adults..... (b) Juniors.....	443
444. Number of communities assisted in establishing work centers for canning, seed treatment, meat curing, etc.....	24	444
445. Number of communities assisted in improving hygienic or public-welfare practices.....	123	445
446. Number of school or other community grounds improved in accordance with plans furnished.....	38	446
447. Number of communities assisted in providing library facilities.....	2	447
448. Number of 4-H Clubs engaging in community activities, such as improving school grounds, conducting local fairs, etc.....	12	448
449. Number of families aided in obtaining assistance from Red Cross or other relief agency.....	11	449

MISCELLANEOUS ACTIVITIES

Report Only This Year's Extension Activities and Results That Can Be Verified

ITEM	Coyotes and other predatory animals	Rodents	General-feeder insects †	Weeds	
	(a)	(b)	(c)	(d)	
450. Days devoted to line of work by:					
(1) Home demonstration agents.....					450
(2) 4-H Club agents.....					
(3) Agricultural agents.....		30 ⁶	40 ¹⁰	16 ³	
(4) Specialists.....					
451. Number of communities in which work was conducted.....		54 ⁶	88 ¹⁰	33 ³	451
452. Number of voluntary local leaders or committeemen assisting.....		72 ⁵	86 ⁸	14 ²	452
453. Days of assistance rendered by voluntary leaders or committeemen.....		125 ³	88 ⁶	12 ²	453
454. Number of adult result demonstrations conducted.....		93 ⁴	106 ⁸		454
455. Number of meetings at result demonstrations.....		38 ³	71 ⁴	17 ¹	455
456. Number of method-demonstration meetings held.....		38 ⁵	45 ³	17 ¹	456
457. Number of other meetings held.....		11 ⁴	28 ¹	3 ²	457
458. Number of news stories published.....		2 ⁴	2 ³		458
459. Number of different circular letters issued.....		4 ⁴	4 ⁵	11 ²	459
460. Number of farm or home visits made.....		113 ⁵	163 ⁸	32 ²	460
461. Number of office calls received.....		22 ⁵	202 ⁷	35 ¹	461
462. Number of farmers following recommendations.....		450 ⁴	392 ⁷	32 ¹	462
463. Pounds of poison used, or acres of weeds controlled.....		511 ¹	4,422 ⁸	215 ¹	463
464. Total estimated saving due to control program.....	\$.....	\$19.80	\$14.32	\$97.50	464

MISCELLANEOUS 4-H CLUBS (Indicate by name)

ITEM	Leadership	(b)	(c)	(d)	
	(a)				
465. Number of 4-H Club members enrolled.....	(1) Boys..... (2) Girls.....				465
466. Number of 4-H Club members completing.....	(1) Boys..... (2) Girls.....				

† Include grasshoppers, army worms, chinch bugs, and other insects not reported under specific crop or livestock headings.

SOIL CONSERVATION AND OTHER WORK

ITEM	Soil conservation	All other work	
	(a)	(b)	
467. Days devoted to line of work by:			
(1) Home demonstration agents.....			} 467
(2) 4-H Club agents.....			
(3) Agricultural agents.....	207 ⁷⁶	244 ¹⁵	
(4) Specialists.....			
468. Number of communities in which work was conducted.....	173 ¹⁵	135 ¹⁴	468
469. Number of voluntary local leaders or committeemen assisting.....	392 ¹²	187 ¹³	469
470. Days of assistance rendered by voluntary leaders or committeemen.....	1,368 ²	753 ¹³	470
471. Number of adult result demonstrations conducted.....	199 ¹⁹	201 ⁹	471
471½. Number of meetings at result demonstrations.....	78 ¹¹	51 ⁷	471½
472. Number of method-demonstration meetings held.....	101 ¹⁰	59 ¹¹	472
473. Number of other meetings held.....	43 ⁵	134 ¹⁷	473
474. Number of news stories published.....	15 ⁵	18 ⁷	474
475. Number of different circular letters issued.....	12 ⁸	30 ⁹	475
476. Number of farm or home visits made.....	212 ¹¹	215 ¹²	476
477. Number of office calls received.....	1113 ¹¹	1220 ¹⁵	477
478. Number of 4-H Club members enrolled. (Do not include work previously reported.)	55 ²	x x x x	} 478
		x x x x	
479. Number of 4-H Club members completing. (Do not include work previously reported.)	28 ¹	x x x x	} 479
		x x x x	
479½. Number of units in projects conducted by 4-H Club members completing. (Do not include work previously reported.)	1492	x x x x	479½
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SOIL CONSERVATION—Continued

ITEM	Number of farms (a)	Number of units (b)	
480. Tests for soil acidity.....	3	acres	480
481. Applying lime materials.....	12	tons	481
482. Tests for plant-food deficiencies.....	14	17.6 acres	482
483. Applying recommended fertilizers.....	253	532 tons	483
484. Proper land use—based on soil types (use of soil-survey maps).....	32	222 acres	484
485. Using recommended crop rotations.....	571	6,229 acres	485
486. Plowing under green manure.....	522	7,260 acres	486
487. Controlling soil blowing.....	20	250 acres	487
488. Strip cropping.....	129	471 acres	488
489. Using cover crops.....	272	3,206 acres	489
490. Approved summer-fallow.....	28	1,200 acres	490
491. Constructing terraces. (Reported under question 170, p. 13.).....	x x x x	x x x x	491
492. Controlling gullies. (Reported under question 170½, p. 13.).....	x x x x	x x x x	492
493. Growing crops on contour. (Reported under question 170½, p. 13.).....	x x x x	x x x x	493
494. Pasture and range improvement by contouring.....	23	950 acres	494
495. Grassing waterways.....	17	19.5 acres	495
496. Depth of moisture tests.....	7	222 acres	496
497. Floodwater control for crop production.....	14	200 acres	497
498. Farms in:			
(1) Legal soil-conservation districts.....		acres.	498
(2) Voluntary soil-conservation associations.....		acres.	
(3) Grazing associations.....		acres.	

WORK IN COOPERATION WITH OTHER FEDERAL AGENCIES¹

The purpose of this report on work in cooperation with other Federal agencies is to bring together in one place all the work done in relation to the programs of these agencies regardless of duplication. Include all related work reported under regular project headings on preceding pages, and in addition all other assistance rendered such agencies.

ITEM	AGRICULTURAL ADJUSTMENT ADMINISTRATION			Soil Con- servation Service	Farm Security Adminis- tration	
	Agricul- tural conser- vation program	Market agreement and order program	Surplus purchase and diversion program			
	(a)	(b)	(c)			
499. Days devoted to line of work by:						
(1) Home demonstration agents.....						
(2) 4-H Club agents.....						
(3) Agricultural agents.....	178 ¹⁸		7 ²	2 ²	53 ⁹	499
(4) Specialists.....						
500. Number of communities in which work was conducted.....	247 ²⁰		35 ²	1 ¹	69 ¹⁰	500
501. Number of voluntary local leaders or committeemen assisting.....	299 ¹⁶		134 ²	1 ¹	63 ⁷	501
502. Days of assistance rendered by such leaders or committeemen.....	809 ¹⁵		12,542 ²	4 ¹	256 ⁷	502
503. Number of paid local leaders or committeemen assisting.....	27 ⁴				5 ¹	503
504. Days of assistance rendered by paid local leaders.....	96 ²					504
505. Number of meetings held.....	207 ¹³		12 ¹	1 ¹	16 ⁶	505
506. Number of news stories published.....	5 ³		1 ¹		2 ¹	506
507. Number of different circular letters issued.....	18 ⁹		20 ²		4 ³	507
508. Number of farm or home visits made.....	399 ¹⁵		13 ²		57 ⁷	508
509. Number of office calls received.....	2,694 ¹⁷		900 ²	10 ¹	528 ³	509
510. Number of farms or homes directly assisted by extension agents to carry out the program of the agency.....	3,471 ¹³		1,507 ²		83 ⁴	510
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¹ Farm Credit Administration not included, since provision is made for reporting work on farm and home financing in col. (d), p 16. 16-5923

COOPERATIVE EXTENSION WORK

IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS
AND UNITED STATES DEPARTMENT OF
AGRICULTURE COOPERATING

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

Prairie View, Texas
June 10, 1940

Dear John:

I received your letter and was glad to hear from you. I am enclosing a letter sent to all agents notifying them that we would not have a school here at Prairie View on account of the mattress work. Since Miss Horton had told Mrs. Rowan that she felt the home agents should stay in the counties and carry on their mattress work I thought it best that the men agents stay there and help with the program.

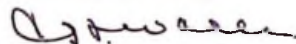
I was supposed to have met Mr. Miller in San Antonio but missed him because he came by plane and came later than stated in his letter. He is here at Prairie View today. He is very much surprised to know that we have not been contacted or given the part we are to play in the Chicago Exposition and from all he says it seems as though it is going to be a big show. The Department of Agriculture is behind it 100% as well as the AAA and FSA. It seems as though Campbell is keeping us out of the picture but it is all right by me. When people try to do these kind of things others see the hand writing on the wall and will usually come to your rescue.

Mrs. Waller and I have been by to see your wife on two occasions and it will not be long now before you will back with us again. Glad to know your work is going nicely there.

From all indications we are having a large summer school, especially graduate work. I have no news. Everything is moving smoothly and the mattress work is going over in a big way.

With best wishes, I am

Very truly yours,



C. H. Waller
State Leader

COOPERATIVE EXTENSION WORK

IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS
AND UNITED STATES DEPARTMENT OF
AGRICULTURE COOPERATING

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

Prairie View, Texas
June 11, 1940

Mr. J. H. Williams
District Agent
Tuskegee Institute, Alabama

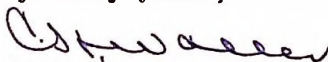
Dear Mr. Williams:

Randolph was in the office this morning and wanted me to speak for him June 13 as well as Mr. Banks. He is dedicating his building on that date. I feel that you have played such an important part in getting that work started that you should be there to assist in the dedication of the building. I am asking that you write Randolph at once stating that you will be with him on the 19th. He is having a free barbecue and celebration that day for the farmers of the county. Mr. Kellam and Mr. Alexander of the NYA will speak on his program.

Randolph did not win the price with the International Harvester Company but he won second place and \$100 will be given to him in the form of machinery. I advised him to get a hammer mill or grist mill.

With best wishes, I am

Very truly yours,



C. H. Waller
State Leader

a/

Mr. Dan Lewis

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS
AND UNITED STATES DEPARTMENT OF
AGRICULTURE COOPERATING

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

Prairie View, Texas
December 17, 1940

Martin Dennis Company
859 Summer Avenue
Newark, N. J.



Sirs:

This is to acknowledge receipt of your letter of December 12, concerning the use to be made of Tanolin R, ordered December 9.

This material will be used in a wide range of tanning activities. County Agents all over the State have been making inquiries here at the College for information concerning the range of use of Tanolin and the source of supply for home tanning work. "Home Tanning" is one of the active demonstrations carried out by the Extension service throughout the State and it includes the tanning of heavy leather for harness, saddle work, etc., calf, sheep and goats for light leather and art and molding work. Tanning of sheep and goats for rugs and robes and work in furs.

Most of the equipment used is home devised, mostly on a cooperative basis and consist of remodeled old churns, etc., which are of many types and should be described as either pin mill drums or paddle wheel tubs and many use steel vats.

We are attempting to supply the agents with information requested and also to obtain information for our agricultural activities. We plan to do some laboratory teaching here.

This explanation will serve to show you the scope of our program and naturally we need all the information on all the methods of using Tanolin that you have available. If you have additional processes or additional information available on tanning, we would appreciate it if you would send it to us.

Very truly yours,
J. H. Williams
J. H. Williams
District Agent

HAROLD DENNIS
PRESIDENT
ALFRED B. VAN LIEW
VICE PRES & TREAS
FREDERICK A. WALDRON
SECRETARY



NEWARK PLANT



KEARNY PLANT

JOHN J. SIMMONS
DIRECTOR OF
SALES & SERVICE
CLYDE D. MARLATT
ASSISTANT TO PRESIDENT

THE MARTIN DENNIS COMPANY

859 SUMMER AVENUE
NEWARK, NEW JERSEY

December 31st, 1940

Mr. J. H. Williams,
Prairie View College,
Box "B",
Hempstead, Texas.

Dear Sir:-

We are in receipt of your letter of December 17th in which you have mentioned the kind of hides and skins to be tanned and the character of leather to be made and the kind of equipment to be used.

It is a little difficult for us to give you directions that will answer your every purpose but under separate cover we are sending you such directions as we think will be of general use and which will apply to your particular needs. If there should be any tanning problem at any time about which you would like to have our advice, we will be very glad if you will write us details in full so that we can give your problem the proper consideration. If at any time you should wish an opinion on the leather being produced, the quality of which may not be as you feel it should be, it is always helpful when considering the problem for us to have a small sample of the leather to examine in our laboratory.

You may be assured that we stand ready to give you any assistance that it may be possible to give at long range.

Very truly yours,

THE MARTIN DENNIS COMPANY

ABVL/MBS

COOPERATIVE EXTENSION WORK

IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS
AND UNITED STATES DEPARTMENT OF
AGRICULTURE CO-OPERATING

EXTENSION SERVICE
COUNTY AGENT WORK

COLLEGE STATION, TEXAS

August 22, 1941

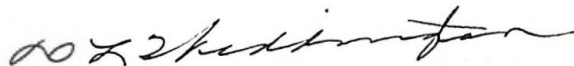
J. H. Williams
Negro District Agent
Prairie View, Texas

Dear Sir:

Returned herewith is your personal check dated July 2
in the amount of 45¢, and also money order number
302853 issued at Hempstead in the amount of \$1.80.

These two remittances were sent in to cover your Group
Insurance premium, and as a corrected remittance was
received from you in accordance with our letter of
July 26, we are herewith returning the enclosed check
and money order for your disposition.

Yours very truly,



D. L. Weddington
Executive Assistant

DLW:HD:v
Enclosures
Pay Postage
cc -- Dr. E. B. Evans

Heavy leathers for harness and saddle work are usually tanned with vegetable extracts, such as Quebracho and chestnut. A few tanners use chrome for special chrome harness. We are enclosing directions for making sole, harness and belting leathers with Tanolin.

We are also enclosing directions for making goat, calf and sheep leathers.

Hides and skins for robes and furs are tanned with the hair on - for other types of leather the hair is removed.

We are also including directions for removing the hair from hides and skins.