

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS
Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

June 2, 1952
Marlin, Texas

EXTENSION SERVICE
COUNTY AGENT WORK



Dear Sir:

You have been placed on our local program for June 12, 1952 at 10:00 A.M. to make a 5 minute response address. Regarding Judge Glass's address and others.

Yours truly,

H.E. Hill
H.E. Hill, Falls County Agri. Agent.

June 14, 1952

Mr. W. E. Chase
Negro Co. Agri. Agent
Columbus, Texas

Dear Agent:

This office has received a copy of the approval for you to take leave of absence to attend school at Prairie View A. and M. College, Prairie View, Texas during the approximate period June 2-21, 1952, 1952.

In line with the approved policy for study leave, you will be reimbursed for actual expenditures for meals and lodging as arranged by the institution attended for the first fourteen days but reimbursement cannot exceed the State per diem rate. Should you not avail yourself of the facilities for meals and lodging provided by the institution, you will be allowed expense up to the amount which is paid by persons who do avail themselves of the facilities provided.

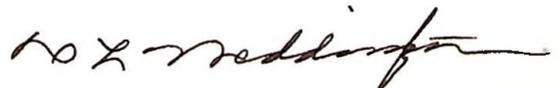
Meals and lodging for the fourteen day period in attending the school should be chronologically itemized on your account to show the date, the town, the establishment, the particular item of expense, such as breakfast, dinner, supper, and lodging, and the cost of the item. Signed receipts will be required for lodging expense.

Registration fees for attending the school cannot be paid by the Extension Service.

No mileage, transportation or subsistence expense enroute to and from the school will be allowed; however, times of departure from your official station and arrival to the location of the school must be shown.

Your expense account covering the fourteen days subsistence should be separate and apart from your regular monthly travel expense account since you will be reimbursed from funds other than your regular monthly travel allotment. The necessary expense forms for submitting your claim are enclosed. Your account should be submitted to this office in triplicate with all copies signed and the original copy notarized.

Very truly yours,



D. L. Weddington
Executive Assistant

DLW:CBH:js
Enclosures
Postage Paid
cc: Mr. W. C. David; Mr. J. E. Mayo; Miss Betty Copeland

COOPERATIVE EXTENSION WORK
IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS
AND UNITED STATES DEPARTMENT OF
AGRICULTURE COOPERATING

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

P.O. Box 268
Waxton, Texas
June 17, 1957.

Mr. J. C. Mayo
District Agent
Prairie View, Texas

Dear Mr. Mayo:

Enclosed 4-4 club Enrollment
Records, Community Council
members and County Council
of Agriculture.

Yours very truly
W. B. Clark, Jr.
Negro Co. Agri Agent

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

COLLEGE STATION, TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

June 24, 1952



Mr. J. E. Mayo
District Agent, Negro Extension Work
Prairie View, Texas

Dear Agent:

This is to advise that we are in receipt of your invoices in connection with the Sears-Roebuck Foundation Program. We are today forwarding these invoices to Mr. C. T. Johnson, Director, Southwestern Public Relations, for payment.

Very truly yours,

A handwritten signature in cursive script, which appears to read "A. H. Karcher, Jr.".

A. H. Karcher, Jr.
Asst. State 4-H Club Leader

AHK:mc
cc: District Agent

Postage Paid

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

115¹/₄ Lydia Street
Austin 2, Texas
June 25, 1952



Mr. J.E. Mayo
District Agent
Prairie View A & M College
Prairie View, Texas

Dear Mr. Mayo:

I am enclosing Form D-216 for your approval.

I am

Very truly yours,

A handwritten signature in cursive script, appearing to read "T.A. Mayes".

T.A. Mayes
Negro County Agricultural
Agent
Travis County

TAM/g

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

1154 Lydia Street
Austin 2, Texas
June 26, 1952



Mr. J.E. Mayo
District Agent
Prairie View A & M College
Prairie View, Texas

Dear Mr. Mayo:

I am enclosing Form D-216 for your approval.

The form sent yesterday was made in error.

I am

Yours truly,

T.A. Mayes

T.A. Mayes
Negro County Agricultural Agent
Travis County

TAM/g
encl.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

June 27, 1952

EXTENSION SERVICE
COUNTY AGENT WORK



Mr. Finus O. Tyler
Negro County Agricultural Agent
Bellville, Texas

Dear Mr. Tyler:

This is to advise that you have been granted leave of absence for study at Prairie View A. and M. College, Prairie View, Texas, during the approximate period of July 14 to August 23, 1952 inclusive. During the period of July 14 to August 10, 1952 inclusive, you will receive full pay from all Extension funds except that portion originating from State legislative appropriations. During the period of August 11 to 23, 1952 inclusive, you will receive full pay from Extension funds.

Very truly yours,

G. E. Gibson
Director

GGG:mp
cc - W. C. David
John E. Mayo

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

PRAIRIE VIEW A & M COLLEGE
Prairie View, Texas
June 30, 1952

EXTENSION SERVICE
COUNTY AGENT WORK



Mr. M. H. McDonald
c/o Mr. A. C. Clemons
Negro County Agricultural Agent
Bastrop, Texas

Dear Mr. McDonald:

I am enclosing herewith eleven (11) checks to be drawn from the Southern District Council treasure from the funds placed in the treasure by the Sears, Roebuck Foundation for the 4-H Club Poultry Marketing Program in the amount of \$100. Please sign these checks and use the self-addressed stamped envelope and send them back to me by return mail.

Very truly yours,

J. E. Mayo
District Agent
Negro Extension Work

JEM:edj

Enclosures 11 checks

cc: Mr. A. C. Clemons

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

Caldwell, Texas
June 30, 1952



Mr. J. E. Mayo
District Agent
Southern District

Dear Mr. Mayo:

I am sending you another copy of my report for the month of May along with my June report. You informed me that you did not get a report from me for May I am sure it was misplaced. If you have received it you can discard this one and if not you will have this one.

Yours truly,
Charles E. Bradford
Charles E. Bradford.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

807 N. Jackson
La Grange
June 30, 1952



Mr. J. E. Mayo
District Agent
Prairie View College

Dear Mr. Mayo:

I have not received the 4-H awards for th club boys here in the Sears swine program. Shall we expect them ?

I will be out of the county on July 3. Will be at College Station.

Yours truly,

E. A. Randolph

E. A. Randolph
Negro County Agri. Agent

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS
AND UNITED STATES DEPARTMENT OF
AGRICULTURE COOPERATING

PRAIRIE VIEW A & M COLLEGE
Prairie View, Texas
June 30, 1952

EXTENSION SERVICE
COUNTY AGENT WORK

Mr. T. A. Hayes
County Agricultural Agent
1154 Lydia Street
Austin 2, Texas

Dear Mr. Hayes:

I am returning both of your Forms D-216. Please
destroy the one you do not intend to use.

Yours truly,

J. E. Mayo
District Agent

JEM:mrg
Enclosures - 2

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS
AND UNITED STATES DEPARTMENT OF
AGRICULTURE COOPERATING

PRAIRIE VIEW A & M COLLEGE
STATE OF TEXAS
Prairie View, Texas
June 30, 1952

EXTENSION SERVICE
COUNTY AGENT WORK

Mr. C. R. Walker
County Agricultural Agent
606 West Eighth Street
Cameron, Texas

Dear Mr. Walker:

Enclosed is your approved application for Leave
form.

Yours truly,

J. E. Mayo
District Agent

JEM:mg
Enclosure

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

PRAIRIE VIEW A & M COLLEGE
Prairie View, Texas
July 2, 1952



Mr. E. A. Randolph
County Agricultural Agent
LaGrange, Texas

Dear Mr. Randolph:

This is in reply to your letter dated June 30 requesting information about the awards for the 4-H Club boys Swine demonstrations.

The invoices have been submitted to the proper authorities and have been sent to the Sears, Roebuck Foundation for issuance of the awards, which, no doubt, will take a few days to be cleared.

Very truly yours,

J. E. Mayo
District Agent

JEM:edj

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

Marlin, Texas
July 3, 1952

EXTENSION SERVICE
COUNTY AGENT WORK



Mr. J. E. Mayo
District Agent
Prairie View A & M College
Prairie View, Texas

Dear Mr. Mayo:

Enclosed you will find a copy of the Tri-County 4-H
Camp program. We hope it will be possible for you to attend
the camp.

Very truly yours,

Jettie L. Coleman
Jettie L. Coleman
Negro Co. H. D. A.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

COLLEGE STATION, TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

July 3, 1952



Mr. J. E. Mayo
District Agent
Negro Extension Work
Prairie View, Texas

Dear Mr. Mayo:

We are in receipt of your letter of June 30, giving us a list of winners and the results of the 1951 Poultry Marketing Program in the Southern District. Thank you for this information.

Very truly yours,

A handwritten signature in green ink that reads "A. H. Karcher, Jr.".

A. H. Karcher, Jr.
Asst. State 4-H Club Leader

AHK:jr

cc: Mr. W. N. Williamson

July 3, 1952

Mr. R. A. Sanders
Negro County Agricultural Agent
Southern District
Seguin, Texas

Dear Agent:

This is to advise that we are in receipt of your invoices in connection with the Sears-Roebuck Foundation Program. We are today forwarding these invoices to Mr. C. T. Johnson, Director, Southwestern Public Relations, for payment.

Very truly yours,



A. H. Karcher, Jr.
Asst. State 4-H Club Leader

AHK:mc
cc: District Agent
Mr. John E. Mayo

Postage Paid

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

PRAIRIE VIEW A & M COLLEGE
Prairie View, Texas
July 8, 1952



Mr. J. J. Adams
County Agricultural Agent
Hallettsville, Texas

Dear Mr. Adams:

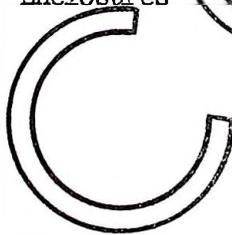
I am enclosing herewith your application for annual leave. Please note that the number of days you are taking is 6 rather than 5 days. Saturdays are counted as whole days too.

Yours truly,

J. E. Mayo
District Agent

JEM:edj

Enclosures



COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

July 14 1952

Cameron Texas

EXTENSION SERVICE
COUNTY AGENT WORK



Mr. J. E. Mayo

District Agent So. Dist,
prairie View College
prairie View Texas

Dear Mr. Mayo:

Had a fine vacation, back on the job July 14.8.AM. Every thing
here seem ok.

Your very truly

C. R. Walker
C. R. Walker

NCAA

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS
Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK



Bryan, Texas

July 17, 1952

Mr. J. E. Mayo

District Agent

Dear Mr Mayo:

I fine it is impossible for me to attend the District 4-H Encampment at Bay City, Texas. July 17-19, 1952.

I had a community meeting with farmers on insects control, and also had a letter from Mr. Westrock asking me to attend a meeting with the Farmers of the Farm Beau. of Brazos and joining county I though this was an important meeting for me to be present at these meeting.

very truly yours

E. C. Pace

Negro Co. Agri. Agent

July 18, 1952

Mr. R. A. Sanders
Negro County Agri. Agent
Box 423
Seguin, Texas

Dear Mr. Sanders:

Your Form D-23 regarding certain publications has been referred to this office.

This will advise that we do not have additional copies of "Our Job As 4-H Club Officers," "The Church And 4-H Club", and "4-H Story" to supply County Extension Agents. You may order the first two publications from T. A. Erickson, Consultant, Rural Services, General Mills, Inc., Minneapolis, Minnesota. The 4-H Story by Franklin M. Rock, can be ordered from the National Committee On Boys And Girls Club Work, at a cost, I believe, of \$2.50 per copy. It maybe that you are talking about another publication called the 4-H Story. If so please give us more information. Suggestions for camp planning are not available for supplying large orders, therefore, please find two copies attached from which you can make additional copies if needed.

If we can be of further service, please feel free to call on us.

Very truly yours,



A. H. Karcher, Jr.
Asst. State 4-H Club Leader

AHK:jr
Enc.

cc: J. E. Mayo ✓
W. N. Williamson

July 22, 1952

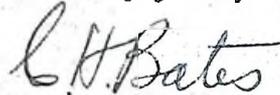
Mr. E. A. Randolph
Negro County Agricultural Agent
LaGrange, Texas

Dear Mr. Randolph:

This is to advise you that I plan to be in Fayette County on Thursday afternoon, July 24. I would like to drop by your office around 2:00 and discuss with you the progress of your Farm Unit Demonstrations particularly with reference to plans made on the Phillips farm. If you care to do so, you might contact Mr. Phillips, advising him that we will plan to visit his farm for a short time.

Expecting to see you Thursday, I am

Sincerely yours,



C. H. Bates
Farm Management Specialist

CHB:vt
CC: John F. Mayo

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

COLLEGE STATION, TEXAS

July 28, 1952

EXTENSION SERVICE
COUNTY AGENT WORK



✓ Mr. John E. Mayo
Negro District Agent
Southern District
Prairie View College
Prairie View, Texas

Miss Myrtle E. Garrett
Negro District Agent
Southern District
Prairie View College
Prairie View, Texas

Dear Agents:

Perhaps you did not receive my letter of July 8. It was for the purpose of inquiring about a schedule that Mrs. Low had left for the Southern District, September 12 and 13.

Mr. C. H. Bates and I have discussed this date, since the request appears to be for assistance on Farm Unit Demonstrations. Will you please let us know if we are to come at this time? If so, what are the plans for the meeting? Time? Place? And the type of assistance to be given?

Very truly yours,


Minnie Bell

Specialist in Home Management

MB:lw

cc-Mr. C. H. Bates

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

1154 Lydia Street
Austin 2, Texas
July 28, 1952



Mr. J.E. Mayo
District Agent
Prairie View A & M College
Prairie View, Texas

Dear Mr. Mayo:

I am enclosing two (2) copies of Form D-3 for your approval.

I am

Very truly yours,

A handwritten signature in cursive script that reads "T.A. Mayes".

T.A. Mayes
Negro County Agricultural
Agent
Travis County

TAM:g
Encl. 2

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK



P. O. Box 448
Rosenberg, Texas
July 31, 1952

Mr. J. E. Mayo
District Agent
Prairie View A. & M. College
Prairie View, Texas

Dear Mr. Mayo:

You will please find attached monthly report of Ft.
Bend county also Calendar for the month of August.

Very truly yours,


A. E. Adams
Negro Co. Agricultural Agent

AEA/ S
Attached