

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

COLLEGE STATION, TEXAS

January 1, 1952

EXTENSION SERVICE
COUNTY AGENT WORK



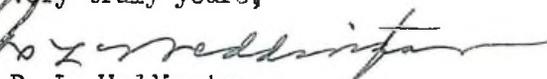
C. R. Walker
Negro County Agricultural Agent
Cameron, Texas

Dear Agent:

Returned herewith is your monthly certificate of service for December showing the period covered December 1 to 24 inclusive.

To comply with our fiscal regulations as to your official status for a monthly period kindly furnish us with a revised certificate if you were on the rolls for the entire month, December 1 to 31 inclusive.

Very truly yours,


D. L. Weddington
Executive Assistant

DLW:CHD:ams
Enclosure
Postage paid
cc: John E. Mayo

COOPERATIVE

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK



P. O. Box 448
Rosenberg, Texas
January 3, 1952

Mr. J. E. Mayo
District Agent
Prairie View A & M College
Prairie View, Texas

Dear Mr. Mayo:

Enclosed, you will please find Boy's 4-H Club poultry demonstration forms filled out, with name, address and number of poult.

Very truly yours,


A. E. Adams
Negro Co. Agricultural Agent

AEA/als
Enclosures

COOPERATIVE EXTENSION WORK

IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS
AND UNITED STATES DEPARTMENT OF
AGRICULTURE COOPERATING

PRAIRIE VIEW A & M COLLEGE
Prairie View, Texas
STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

Mr. T. A. Mayes
County Agricultural Agent
1154 Lydia Street
Austin, Texas

Dear Mr. Mayes:

This is in reply to your request of a few days ago asking permission to attend the ~~Fourteenth~~ Annual Farm and Home Short Course and Professional Workers Conference in Tuskegee, Alabama.

The matter was taken up with the proper authorities and your request was granted, you may go on Extension time but you will have to arrange for your expenses to be paid from some other source.

I hope you and Mr. Collins will have a pleasant and profitable trip.

Yours very truly,

J. E. Mayo
District Agent
Negro Extension Work

JEM:EDJ

TEXAS AGRICULTURAL EXTENSION SERVICE

Office of the Director

TO : Executive Assistant

SUBJECT: Out-of-State Travel Authorization

Out of the funds allocated by the Board of Directors of the Texas Agricultural and Mechanical College System at its meeting on October 6, 1951, for out-of-state travel and in accordance with Section 35 of Article V of the General Appropriation Act of the 52nd Legislature, the following out-of-state trip is approved:

Name: T. A. Mayes

Title: Negro County Agricultural Agent

Points of Travel: Austin, Texas to Tuskegee, Alabama and return.

Inclusive Dates: During approximate period of January 12 to 18, 1952 inclusive.

Purpose: Attend 14th Annual Farm and Home Short Course and Professional Agricultural Workers Conference.

Mode of Transportation: Personal automobile.

Expenses to be Paid From: Authorization granted for official time only. Expenses will not be charged to the Extension Service.


G. G. Gibson
Director

College Station, Texas

Date: January 7, 1952

cc - T. A. Mayes
J. E. Mayo ✓
W. C. David

COOPERATIVE EXTENSION WORK
IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS
AND UNITED STATES DEPARTMENT OF
AGRICULTURE COOPERATING

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

P. O. Box 314
Tyler, Texas
January 8, 1952

Mr. J. E. Mayo, District Agent
Prairie View A&M College
Prairie View, Texas

Dear Mr. Mayo:

We are contemplating showing a couple of fat barrows in the Junior Negro Boys Pig Show in the San Antonio Livestock Exposition February 15-24, 1952.

Do you have any information on the building and facilities for Negro Boys at this show?

These hogs have already been entered and acceptance papers received.

Thanking you in advance, I am

Yours truly,
B. J. Pryor ns
B. J. Pryor
County Agent

BJr/ns

1154 Lydia Street
Austin 2, Texas
January 12, 1952

Mr. G.G. Gibson
Director
Extension Service
A & M Colloge
Colloge Station, Texas

Dear Mr. Gibson:

Because of critical illness in my immediate family I am
forced to cancel out of state leave requested.

Thanks for consideration givon.

I am

Very truly yours,

T.A. Mayes/g
T.A. Mayes
Negro County Agricultural Agent
Travis County

cc: Mr. J.E. Mayo

TAM/g

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

COLLEGE STATION, TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK



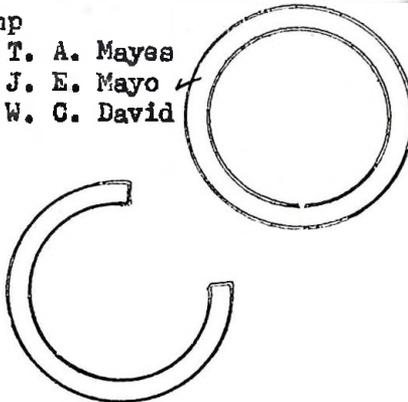
January 17, 1952

MEMORANDUM TO: MR. D. L. WEDDINGTON
FROM: G. G. GIBSON, DIRECTOR
SUBJECT: Out of State Travel for T. A. Mayes

Authorization for official time granted to T. A. Mayes, Negro County Agricultural Agent for Travis County, for the period January 12 to 18, 1952 to Tuskegee, Alabama has been cancelled due to illness in his family.

GGG:mp

cc - T. A. Mayes
J. E. Mayo
W. G. David



COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

COLLEGE STATION, TEXAS



EXTENSION SERVICE
COUNTY AGENT WORK

January 19, 1952

Mr. T. A. Mayes
County Agricultural Agent
1154 Lydia Street
Austin, Texas

Mrs. Jessie L. Shelton
County Home Demonstration Agent
1154 Lydia Street
Austin, Texas

Dear Agents:

Your letter inviting me to participate in your Leadership Training School for community improvement has been received and your plans noted with much interest.

I would surely appreciate the opportunity to participate in the training which you have outlined, but my schedule of work already outlined makes the addition of this meeting impossible.

As you know we do have to make our schedule of field work months in advance of the actual dates - and unless there are cancellations, it is often difficult to add meetings to our itineraries.

I hope that it will be possible for me to observe and assist where possible in some of the work in community improvement which you are doing. As we plan field schedules with your district agents we might be able to include this assistance if the request can be presented early enough to permit inclusion in the over-all schedule.

Very truly yours,

Eloise T. Johnson

Mrs. Eloise T. Johnson
Family Life Education Specialist

ETJ:ld

CC: Mr. John E. Mayo
Miss Myrtle E. Garrett

COOPERATIVE EXTENSION WORK

IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS
AND UNITED STATES DEPARTMENT OF
AGRICULTURE COOPERATING

PRAIRIE VIEW A & M COLLEGE
Prairie View, Texas
~~January 18, 1952~~
January 18, 1952

EXTENSION SERVICE
COUNTY AGENT WORK

Mr. B. J. Pryor
County Agricultural Agent
Box 314
Tyler, Texas

Dear Mr. Pryor:

In regard to your letter dated January 8, 1952, this is to advise that I have checked the building facilities for the Negro boys at the San Antonio Show. I was informed that the Negro boys will have the same accommodations as the white boys have. All boys can bring cots and stay in the building with their hogs, that is, if they do not have any other places to stay.

I am sure you have read your catalogue and know the rules and regulations.

If there are any special questions you would like answered about the Show, please feel free to ask them.

Yours very truly,

J. E. Mayo
District Agent
Negro Extension Work

JEM:edj

Mr. J. E. Mayo

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

PRAIRIE VIEW A & M COLLEGE
Prairie View, Texas
January 24, 1952



TO ALL NEGRO COUNTY AGRICULTURAL AGENTS
PARTICIPATING IN THE SEARS-ROEBUCK FOUNDATION
SWINE PROGRAM

Dear Agents:

I am enclosing herewith a copy of the 1950 - 51 State Report
of Negro Boys' Sears-Roebuck Foundation Swine Program.

Yours truly,

M. V. Brown

M. V. Brown
Administrative Assistant
Negro Extension Work

MVB:ged

Enclosure

C: Staff Members



GOVERNMENT OF INDIA
INFORMATION SERVICES

3 EAST 64TH STREET
NEW YORK 21, N. Y.
TRAFALGAR 9-7800

January 25, 1952

Dear Mr. Mayo:

As a leader in the agricultural field you are, no doubt, particularly aware of how vital world peace is to long-term agrarian welfare. Likewise, we feel sure that you agree that a better understanding of each other by the peoples of India and the United States would do much to insure the peaceful world we all desire.

Both India and the United States are united in their devotion to democracy and peace. These two great nations need each other and are interdependent. The Republic of India is the great bulwark of democracy in Asia. India, with one-fifth of the world's population, represents to the peoples of Asia, a great moral force for the free nations.

We believe that you will welcome a source of information from which you can obtain fact and point of view to aid you in bringing about a fuller understanding of India in all its varied phases.

To help promote such understanding between the sister democracies that are interdependent in the world of today, the Government of India Information Services have been established to provide accurate, up-to-the-minute information and interpretation about India at all times.

We will be pleased to place you on our regular mailing list if you will check the enclosed postcard, or to send you special material if there is something you would like to have that is not listed.

There is no charge for these services. Information is furnished in the mutual interests of both our great nations.

Sincerely yours,

Moni Moulik
Director

Enclosure

131½ S. Second Street
Waco, Texas
January 28, 1952.

Mr. J. E. Mayo
District Agent
Extension Service
Prairie View A & M College
Prairie View, Texas

Dear Mr. Mayo:

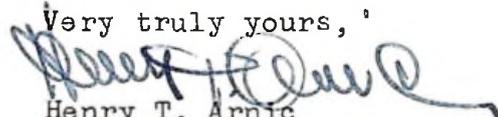
If you have received the census for McLennan County from the U. S. Department of Commerce which you have received from other counties, will you please send this information for this county to me and I will return same to you.

A survey is being made in this county of Negro farm owners and tenants and various information has been requested of me from the Chamber of Commerce.

The Chamber of Commerce is attempting to aid the farmers in carrying out their farm program and this information will certainly help me in furnishing the Chamber of Commerce with the requested information.

I would appreciate an early reply.

Very truly yours,



Henry T. Arnic
County Agricultural Agent

HTA/mjd

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

P.O. Box 727
Bellville, Texas
January 31, 1952



Mr. J.E. Mayo
District Agent
Prairie View A. & M. College
Prairie View, Texas

Dear Sir:

Inclosed you will find Heavy Litter Reports for Archie Seale and Delmus L. Williams. These pigs were late for redistribution and late to send in reports on time. Reports on pigs distributed in 1951 will be in as soon as all registration papers are in this office.

Very truly yours
Finus O. Tyler
Finus O. Tyler
County Agri. Agt.

**COOPERATIVE EXTENSION WORK
IN AGRICULTURE AND
HOME ECONOMICS**

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS
AND UNITED STATES DEPARTMENT OF
AGRICULTURE COOPERATING

PRAIRIE VIEW A & M COLLEGE
Prairie View, Texas
STATE OF TEXAS
January 31, 1952

EXTENSION SERVICE
COUNTY AGENT WORK

Mr. Henry T. Arnic
County Agricultural Agent
131½ South Second Street
Waco, Texas

Dear Mr. Arnic:

I am enclosing herewith the ~~1950 Census~~ of
Agriculture for McLennan County from the U. S.
Department of Commerce.

I hope you will have much success in your
endeavor to aid the farm people in carrying out
their programs in 1952.

Yours very truly,

J. E. Mayo
District Agent
Agricultural Extension Work

JEM:edj

Enclosure

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK



P. O. Box 448
Rosenberg, Texas
January 31, 1952

Mr. J. E. Mayo
District Agent
Prairie View A. & M. College
Prairie View, Texas

Dear Mr. Mayo:

Enclosed, you will please find January monthly
report.

Very respectfully yours,

A. E. Adams
A. E. Adams
Negro Co. Agricultural Agt.

/als
Encl.

February 1, 1952

Mr. R. A. Sanders
Negro County Agricultural Agent
Box 428
Seguin, Texas

Dear Mr. Sanders:

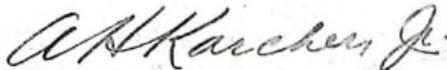
Mr. Cal T. Johnson advises us that the following Sears-Roebuck Foundation check is outstanding:

<u>Check No.</u>	<u>Date</u>	<u>Payee</u>	<u>Amount</u>
35575	10/26/50	J. T. Morgan	\$2.00

Will you please take the necessary steps to contact the payee immediately and let us know why the check has not been cashed. In case the club member has pasted the check in his scrapbook and does not intend to cash it, please have him sign a statement that he does not intend to cash the check and forward the statement to us.

We would like to hear from you regarding this uncashed check before February 15th.

Very truly yours,



A. H. Karcher, Jr.
Asst. State 4-H Club Leader

AHK:ler

cc: Cal T. Johnson
John E. Mayo

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS



EXTENSION SERVICE
COUNTY AGENT WORK

Hallettsville, Texas
February 2, 1952

Mr. J. E. Mayo
District Agent
Prairie View College, Texas

Dear Mr. Mayo-:

Enclosed find the information requested concerning equipment and supplies in my office.

- | | |
|--------------------------|--------------------|
| a. one desk | a. carbon paper |
| b. two small tables | b. paper clips |
| c. a bulletin rack | c. plain envelopes |
| d. one steel filing case | d. ink |
| e. eight chairs | |
| f. one type writer | |
| g. one farm leveler | |
| h. telephone | |
| i. waste basket | |
| j. projector | |

Yours very truly

J. J. Adams
Negro County Agent

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

Bastrop, Texas
February 4, 1952

EXTENSION SERVICE
COUNTY AGENT WORK



Mr. J. E. Mayo
District Agent
Negro Extension Work
Prairie View, Texas

Dear Mr. Mayo:

My attention has been called to the attendance of the State meeting for February 12-14, and at the same time the San Antonio Fair Stock Show will be beginning on the 13th. at which time 4-H club boys and I are participating.

I am sure some disposition has been made for those agents taking part in the show.

Yours truly,

A handwritten signature in blue ink that reads "A. C. Clemons". The signature is written in a cursive style and is positioned above the typed name.

A. C. Clemons
Negro County Agent

cc: Mr. W.C. David
State Leader

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

P. O. Box 756
Columbus, Texas
Feb. 4, 1952



Mr. J. E. Mayo
District Agent
Negro Extension Work
Prairie View A & M College, Texas

Dear Mr. Mayo:

Attached hereto you will find an Inventory Of County Owned Property In Custody of the Negro Extension Agent in Colorado County.

Paper and carbon are the only supplies furnished by the County Commissioners Court.

Respectfully,

S. E. Chase, Negro Co. Agri. Agent
Mrs. M. E. Bledsoe,
Negro County Home Dem Agent
Colorado County

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

COLLEGE STATION, TEXAS

February 4, 1952

EXTENSION SERVICE
COUNTY AGENT WORK



Mr. J. E. Mayo
District Agent
Negro Extension Work
Prairie View, Texas

Dear Agent:

This is to advise that we are in receipt of your invoices in connection with the Sears-Roebuck Foundation Program. We are today forwarding these invoices to Mr. C. T. Johnson, Director, Southwestern Public Relations, for payment.

Very truly yours,

A handwritten signature in cursive script, appearing to read "A. H. Karcher, Jr.".

A. H. Karcher, Jr.
Asst. State 4-H Club Leader

AHK:mc
cc: District Agent

Postage Paid

PRAIRIE VIEW AGRICULTURAL AND MECHANICAL COLLEGE
Prairie View, Texas

February 9, 1952

TO: All Men

RE: Smoker

FROM: J. M. Drew
Chairman

There will be a "smoker", in honor of Dr. Rufus E. Clement, President of Atlanta University, Atlanta, Georgia, on Sunday night, February 10th, at 8:00 P. M., in the Student Lounge of the Recreation Center. All men are invited to attend and to participate in a "bull session" with this distinguished scholar.

Please mention this affair to your associates. It is entirely possible that all men will not receive their invitations before Sunday night.

PRAIRIE VIEW AGRICULTURAL & MECHANICAL COLLEGE
Prairie View, Texas

February 11, 1952

Office of the President

ADMINISTRATIVE ORDER NO. 1-52

To: All Employees

From: E. B. Evans, President


Subject: Business Manager's Office

Because of the rapid expansion of the institution in terms of enrollment, physical development and added fiscal requirements, it has become necessary that we create an office to manage the business affairs of the college.

Mr. Horace D. Murdock has been selected for the position as Business Manager to become effective immediately. All matters pertaining to budgets, requisitions, orders, inventories, vouchers and payrolls, and all other matters that would ordinarily be handled by a business manager should be directed to:

Mr. Horace D. Murdock
Business Manager
Prairie View A & M College of Texas
Prairie View, Texas

Your usual fine cooperation will be expected in your relationship with that office.

EBE:gle

*Answer this
& thank him*

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS
Richmond, Texas
February 12, 1952

EXTENSION SERVICE
COUNTY AGENT WORK



Mr. John E. Mayo
District Agent-Southern Negro Dist.
Prairie View, Texas

Dear Mr. Mayo:

In compliance with Memorandum dated February 11, 1952 received from Associate Director J. D. Prewit, I am attaching information received on the official unified court agreement which affects the Negro County Agents in your District.

I have listed this information by counties showing the 1951 salary - recommended salary and the salary as officially approved for 1952 by the County Commissioners' Court.

The increases are all effective as of January 1, 1952 and the official Memorandum of Agreement for Agricultural Extension Work is already on file at State Headquarters. You will need to follow through and submit a D-334 for each increase shown, except on clerical.

As soon as official information is received from the other counties, I will forward it to you.

Yours sincerely,

S. Whitsett
S. Whitsett
District Agent

P.S. In the case of Matagorda County, I am showing the salary as submitted. I am striking this out and showing above it the amount of salary received by the Agent for 1951 according to the County Auditor.

SW/lh
CC: W. C. David
J. D. Prewit

NEGRO COUNTY AGENTS

SOUTHERN DISTRICT

<u>COUNTY</u>	<u>1951 SALARY</u>	<u>RECOMMENDED SALARY</u>	<u>SALARY APPRVD. BY CO. COM. COURT</u>
Austin	\$ 516.00	\$ 800.00	\$ 577.00
Brazos	720.00	1000.00	720.00
Burleson	720.00	1000.00	720.00
Ft. Bend-also (\$660 mi.)	1800.00	2000.00	1980.00
# Ft. Bend-Negro Clerical	1200.00	1200.00	1500.00
	750.00		
Matagorda	600.00	900.00	750.00
Wharton	1800.00	2000.00	1980.00

Official Memorandum of Agreement for Agricultural Extension Work on Colorado, Galveston, Harris and Waller Counties have not been received; however, this information will be forwarded as soon as possible.

Clerical on Ft. Bend and Liberty are shown on the Negro County Agent forms; however they work for both Agents in the counties.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

Tarleton Station, Texas

February 12, 1952



EXTENSION SERVICE
COUNTY AGENT WORK

Mr. J. T. Mayo
District Agent
Extension Service
Prairie View, Texas

Dear Mr. Mayo:

I was in your county agent's office in Waco, Texas on February 6 and talked to him about the inventory of his office. He had made the inventory, but had not put the estimated value on the inventory. Attached is a form I am using with my agents. You may use the same form if you care to do so. As you can see I made this form from CB-1. I would suggest you have all the inventories sent to you. Also note Mr. J. D. Prewit's letter of February 11 states "List all equipment and mark which is not furnished by county court."

You have agents in Milam, McLennan, Falls, and Limestone counties in District 8. We need to get together and go over the budget for 1953, and at that time you could give me the inventories from your agents. I could meet you on March 6 or 7th at Cameron or Marlin. If it makes not difference with you, I would prefer March 7th at 10:30 a.m. in Marlin. If this will not fit your schedule, please let me know and give me a couple of dates and maybe I can work them into my schedule.

For information on the 1952 budget:

Limestone County did not give any increase.
Falls County did not give any increase.
Milam County did not give any increase.
That is they have not notified me as of today.
McLennan County made the following increase - \$216.00 per year.

County Agricultural Agent - \$1188 to \$1404
County Home Demonstration Agent - \$1188 to \$1404
Stenographic or Clerical help - \$1188 to \$1404

Your County Agent, Harry Arnic, told me he received the increase in his January check. I have sent Mr. Prewit the Memorandum of Agreement for Extension Work.

May I suggest that you make out the Form D-334 and send to Mr. J. D. Prewit.

Awaiting your answer in regard to our meeting for further plans, I am

Very truly yours,

R. C. Burwell
District Agent 8

RGB:me
cc: J. D. Prewit
W. C. David

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS
Richmond, Texas
February 13, 1952

EXTENSION SERVICE
COUNTY AGENT WORK



MEMORANDUM TO JOHN E. MAYO:

I am enclosing nine copies of a questionnaire form "Information Needed For State Budget Request".

Will you and your Co-workers please mail one of these to each county in District 11 in which there is a Negro County Agent or Home Demonstration Agent or both. Have them fill this out jointly and return to me just as soon as possible.

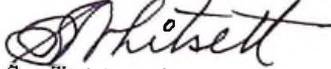
You have the following counties in District 11:

Austin	Ft. Bend
Brazos	Matagorda
Burleson	Washington
Colorado	Wharton

As soon as you get these back, forward them to me at Box 696, Richmond, Texas.

Thanking you for your cooperation, I remain

Yours sincerely,


S. Whitsett
District Agent

SW/1h

Enclosures: 9 copies of "Information, etc."

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS
Richmond, Texas
February 16, 1952

EXTENSION SERVICE
COUNTY AGENT WORK



MEMORANDUM TO JOHN E. MAYO:

Enclosed is a list of places, dates and times for the four sub-district meetings which will be held in District eleven for the purpose of discussing and completing information on State and County Budgets.

Please notify your Agents that are in District 11 of these meetings.

Yours sincerely,

A handwritten signature in cursive script, appearing to read "S. Whitsett". The signature is written in dark ink and is positioned above the printed name.

S. Whitsett
District Agent

SW/lh
Enclosure:

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS
Richmond, Texas
February 16, 1952



EXTENSION SERVICE
COUNTY AGENT WORK

TO ALL COUNTY AND HOME DEMONSTRATION AGENTS IN DISTRICT 11.

Dear Agents:

Sub-district meetings will be held for the purpose of discussing and completing the State Budget Request and Survey. We also want to complete County Budget Requests for 1953.

These meetings will be held as follows:

County Agent's Office, Beaumont, 10:00a.m., February 26, 1952

Chambers Jefferson
Hardin Liberty
 Orange

County Agent's Office, Wharton, 9:00a.m., February 27, 1952

Colorado Matagorda
Jackson Wharton

Court House, Richmond, 2:00p.m., February 27, 1952

Brazoria Ft. Bend
Galveston Harris

County Agent's Office, Brenham, 9:00a.m., February 29, 1952

Austin Grimes
Brazos Waller
Burlson Washington

These meetings should not require over one-half day. I am asking the County Agent to notify the Negro County Agent and Negro Home Demonstration Agent in those counties that have Negro Agents as they are also invited to attend these meetings. They will also be notified by their District Agents.

After the meeting, we will want to confer briefly with some of the Agents.

Yours sincerely,

Leta H. Bennett
Leta H. Bennett, Dist. Agent

S. Whitsett
S. Whitsett, Dist. Agent

P.S. This letter is your authorization for attending-please attach to your expense account.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS
Lockhart, Texas
February 17, 1952

EXTENSION SERVICE
COUNTY AGENT WORK



Mr. J. E. Mayo
District Agent
Prairie View, Texas

Dear Mr. Mayo

Some time, when you go to the Cafeteria, as the Manager if he has a Clip-board, with notes of the Agent's Conference at Prairie View A & M College, with a few drawing of some of the Agent's.

Please sent it to me, and what ever you charge, I will pay.

I am also writting Miss Myrtle Garrett, about the Clip-board.

Caldwell County will exhibit the Sear's Foundation pigs on March 13-14-15, 1952 or the 6-7-8 of March. The Show will probable be the 6-7-8 of March.

Yours, truly,


K. K. Knox
Negro County Agent
Caldwell County

**COOPERATIVE EXTENSION WORK
IN AGRICULTURE AND
HOME ECONOMICS**

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS
AND UNITED STATES DEPARTMENT OF
AGRICULTURE COOPERATING

PRAIRIE VIEW A & M COLLEGE
Prairie View, Texas
February 25, 1955

EXTENSION SERVICE
COUNTY AGENT WORK

Mr. R. G. Burwell
District Agent
District 8
Tarleton Station, Texas

Dear Mr. Burwell:

In reply to your memorandum of February 12, this will advise that I will be able to meet with you on March 7 at 10:30 a. m. in Marlin. Please advise if this meeting is to be held in the Negro agent's office.

I note you have Limestone County listed in my district. This is an error, Limestone County is in Mr. Estelle's district and under his supervision.

Very truly yours,

J. E. Mayo
District Agent
Negro Extension Work

JEM:ged

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS
AND UNITED STATES DEPARTMENT OF
AGRICULTURE COOPERATING

PRAIRIE VIEW A & M COLLEGE
Prairie View, Texas
February 16, 1952

EXTENSION SERVICE
COUNTY AGENT WORK

Mr. C. E. Bradford
County Agricultural Agent
Box 179
Caldwell, Texas

Dear Mr. Bradford:

Please fill out the enclosed form and return to me by February 25, 1952. The information requested is needed for "State Budget Request".

Thanking you in advance for the prompt cooperation I know you will give, I am

Yours truly,

J. E. Mayo
District Agent

JEM:ged

Enclosure

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS
AND UNITED STATES DEPARTMENT OF
AGRICULTURE COOPERATING

PRAIRIE VIEW A & M COLLEGE
Prairie View, Texas
February 18, 1952

EXTENSION SERVICE
COUNTY AGENT WORK

Mr. W. B. Clark
County Agricultural Agent
Box 268
Wharton, Texas

Dear Mr. Clark:

Please fill out the enclosed form and return
to me by February 25, 1952. The information
requested is needed for "State Budget request".

Thanking you in advance for the prompt cooperation
I know you will give, I am

Yours truly,

J. E. Mayo
District Agent

JEM:ged
Enclosure

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK



P. O. Box 448
Rosenberg, Texas
February 18, 1952

Mr. J. E. Mayo
District Agent
Prairie View A. & M. College
Prairie View, Texas

Dear Mr. Mayo:

The 4-H poultry demonstrators in the county are completing final plans to care for their baby chicks and poults, they will receive through the Sears Robuck Poultry program. The shipments are to arrive about the 10th of March. I will be pleased to have you visit the demonstrators with me before that date, preferably the last week in February, if such meets with your convenience.

Yours very truly,

A. E. Adams
A. E. Adams
Negro Co. Agricultural Agent

AEA/ALS

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

Marlin, Texas

February 19, 1952

EXTENSION SERVICE
COUNTY AGENT WORK



Dear Mr. Mayo,

Send me some "Revised Calendar of Work" forms for
submitting reports, on for 1952.

Yours truly,

H.E.Hill, Negro County Agent.
Falls County

115 1/2 Lydia Street
Austin 2, Texas
February 19, 1952

Dr. Ide P. Trotter, Dean
Graduate School
A & M College
College Station, Texas

Dear Dr. Trotter:

I am interested in attending the Regional School for
Negro Extension Workers to be held at Prairie View A & M
College, June 2 - 21.

If there are any application blanks to be filled in
connection with this please send them to me, otherwise
please consider this as my application for entry.

I am

Very truly yours,

P.A. Mayo
Negro County Agricultural Agent
Travis County

PAM/ch
cc: Mr. W.C. David
Mr. J.H. Mayo

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

1154 Lydia Street
Austin 2, Texas
February 19, 1952



Mr. J.E. Mayo
District Agent
Prairie View A & M College
Prairie View, Texas

Dear Mr. Mayo:

The Travis County Sears Pig Show will be held at
Rosewood Park in Austin, Texas on March 19, 1952.

We would appreciate your arranging to have someone
come to judge these Pigs for us.

I am

Very truly yours,

T.A. Mayes
Negro County Agricultural Agent
Travis County

TAM/gh

COOPERATIVE EXTENSION WORK

IN AGRICULTURE AND HOME ECONOMICS

PRAIRIE VIEW A & M COLLEGE

Prairie View, Texas

February 21, 1952

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS
AND UNITED STATES DEPARTMENT OF
AGRICULTURE COOPERATING

EXTENSION SERVICE
COUNTY AGENT WORK

Mr. Silver Whitsett
District Agent
Agricultural Extension Service
Box 696
Richmond, Texas

Dear Mr. Whitsett:

This is to acknowledge receipt of your letter of February 12, 1952 and the attached information on the official unified court agreements affecting the County Agents in my district. Thank you for this information.

Very truly yours,

J. E. Mayo
District Agent
Negro Extension Work

JEM:edj

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

Bastrop, Texas
February 23, 1952

EXTENSION SERVICE
COUNTY AGENT WORK



Mr. J. E. Mayo
District Agent
Negro Extension Work
Prairie View, Texas

Dear Mr. Mayo:

Inclosed is an executed form of authorization to attend the San Antonio Fat Stock Exposition.

Please return it to me in time to include it in my monthly travel.

Yours truly,

A handwritten signature in cursive script that reads "A. C. Clemons".

A. C. Clemons
Negro County Agent

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

Bastrop, Texas
February 23, 1952



Mr. J. E. Mayo
District Agent
Negro Extension Work
Prairie View, Texas

Dear Mr. Mayo:

The following names of adult leaders of my county will attend the Tractor Maintenance School which will be held in Prairie View, March 18-20, 1952:

Mr. J. L. Hall
Route 1,
Bastrop, Texas

Mr. Lee E. Fuller
Route 1,
Elgin, Texas

Yours truly,

A. C. Clemons

A. C. Clemons
Negro County Agent

P. S. The leaders will travel with me in my personal car.

COOPERATIVE EXTENSION WORK

IN AGRICULTURE AND HOME ECONOMICS

PRAIRIE VIEW A & M COLLEGE

Prairie View, Texas

February 26, 1952
STATE OF TEXAS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS
AND UNITED STATES DEPARTMENT OF
AGRICULTURE COOPERATING

EXTENSION SERVICE
COUNTY AGENT WORK

Mr. Hans E. Hill
Mr. C. R. Walker
Mr. Henry T. Arnie

Dear Co-workers

A few days ago you were mailed a set of forms requesting information needed for making budgets for your counties. Up-to-date all of these forms have not been returned. Please take time out and fill these blanks out and mail them back to this office immediately.

Very truly yours,

J. E. Mayo
District Agent
Negro Extension Work

JEM:edj

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS
AND UNITED STATES DEPARTMENT OF
AGRICULTURE COOPERATING

PRAIRIE VIEW A & M COLLEGE
Prairie View, Texas
STATE OF TEXAS
March 5, 1932

EXTENSION SERVICE
COUNTY AGENT WORK

Mr. C. E. Bradford
Mr. S. E. Chase

Dear Co-Workers:

Please send two more sets of narratives for
your February Monthly Report. If you will note
your instructions, you will find that you should
send 1 MRCA-1 and 3 copies of your narratives.

Very truly yours,

J. G. Mayo
District Agent
Negro Extension Work

JEM:redj

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK



Bryson, Texas
Feb. 26, 1953

Dear Mr Mayo:
Please find enclosed the information
needed for State Budget. Request for
1953.

Very Truly Yours
E. C. Price
Wingo Co. Agri. Agent

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK



P. O. Box 756
Columbus, Texas
February 26, 1952

Mr. J. E. Mayo
District Agent
Negro Extension Work
Prairie View College, Texas

Dear Mr. Mayo:

This letter is intended to comply to the request of Mr. M. V. Brown with reference to the Tractor Maintenance School in Prairie View March 18-20, 1952.

The names and addresses of the two adult leaders that will attend from Colorado county are John Webb, Rt. 1, Weimar, Texas; Elvin Alley, Columbus, Texas.

The county agent, S. E. Chase will furnish transportation to and from Prairie View.

Respectfully I am,

A handwritten signature in blue ink that reads "S. E. Chase". The signature is written in a cursive style with a large, prominent "S" and "C".

S. E. Chase
Negro County Agri. Agent
Colorado County

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK



131½ S. 2nd Street
Waco, Texas
February 27, 1952

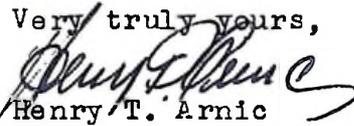
Mr. J. E. Mayo
District Agent
Extension Service
Prairie View A & M College
Prairie View, Texas

Dear Mr. Mayo:

Enclosed find two copies of (1950-1951 EXPENDITURES FROM COUNTY SOURCES) forms which gives an itemized statement of our total inventory.

We trust that this will prove satisfactory in connection with your letter of February 26, 1952, because these are the only forms we received recently.

Very truly yours,


Henry T. Arnic
County Agricultural Agent

HTA/mjd
encls.

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

1154 Lydia Street
Austin 2, Texas
February 27, 1952



Mr. J.E. Mayo
District Agent
Prairie View A & M College
Prairie View, Texas

Dear Mr. Mayo:

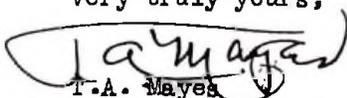
I have a letter from Mr. M.V. Brown announcing the Tractor Maintenance School to be held at Prairie View, March 18 - 20.

The dates of the Tractor Maintenance School will conflict with our Livestock Show scheduled for the same time, so we will move the Livestock Show dates to the 9 - 10 of April. The judging to be held on the 9 of April and the sale on the 10th of April.

I had asked you previously to secure a judge for the Sears pigs for March 19. Please cancel that request in favor of the same services on April 9.

I am

Very truly yours,


T.A. Mayes

Negro County Agricultural Agent
Travis County

TAM/gh

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

La Grange
Feb. 27, 1952



Mr. J. E. Mayo
District Agent
Prairie View College

Dear Mr. Mayo:

My salary from the county was increased by \$7.50 monthly.

You may notify Mr. Weddington as he requested.

Yours truly,

E. A. Randolph

E. A. Randolph
NCAA

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

Marlin, Texas
February 28, 1952

EXTENSION SERVICE
COUNTY AGENT WORK



Mr. J. E. Mayo,
District Agent:

Dear Sir:

I received a letter from you on January 31, 1952, stating that an inventory of the equipment and supplies furnished by the County Commissioners Court, of Falls County be mailed to you at once. This was mailed to you on February 1, 1952.

Up to the present time, we have not received any forms, therefore I am inclosing another list of our inventory.

Yours truly,

H. E. Hill, Negro County Agri. Agent.
Falls County

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

Texas A. and M. College System and United States Department of Agriculture Cooperating

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK



P. O. Box 448
Rosenberg, Texas
February 29, 1952

Mr. J. E. Mayo
District Agent
Prairie View A. & M. College
Prairie View, Texas

Dear Mr. Mayo:

Enclosed, you will please find monthly report for the month
of February for Fort Bend County.

Respectfully yours,

A. E. Adams
A. E. Adams
Negro Co. Agricultural Agent

AEA/als
Enclosures