

PRAIRIE VIEW AGRICULTURAL AND MECHANICAL COLLEGE

Prairie View, Texas

March 5, 1970

MEMORANDUM

TO: Faculty, and Student Body
FROM: Ivory V. Nelson, Assistant Dean of the College
RE: Tutorial Services

The following is a list of available tutorial services for the 1970 Spring Semester.

School of Agriculture

1. Use and availability of Animal Industries Building as a site for study--Monday - Friday, 7:00 P.M. to 11:00 P.M.
2. Alpha Tau Alpha (Agricultural Honors Society) -- Through it the President has identified those students at each class level who are performing above average and has secured the services of these persons to assist and encourage their classmates to meet in self-help academic improvement program. The program is voluntary. When the need warrants, a staff member is invited in to give assistance.
3. A coordinated tutorial program as described. All of the Agricultural majors with poor academic averages have their greatest difficulty not in Agricultural courses, but in Chemistry, Math, English, and Biology. Since many of our faculty members teach some of the latter courses, it was decided that the School of Agriculture could best assist the students by having a tutorial program which includes much needed assistance in Chemistry, Math, English and Biology in addition to general Agriculture.

TUTORIAL SCHEDULE

<u>Faculty Member</u>	<u>Times Available</u>	<u>Subjects</u>
Johnson, E. J.	Tuesday and Friday 8:30 A.M. - 12:00 Noon	Math, General Agriculture
Kirkwood, J. I.	Monday, Tuesday, Friday 8:30 - 10:30 A.M.	Chemistry, Biology

Tutorial Schedule (con't.)

Mangaroo, A. S.	Monday - 2:30 - 4:30 P.M. Wednesday - 10:30 - 12:00 Noon	Chemistry, Math, General Agriculture
Powell, J. R.	Tuesday and Thursday 8:30 - 9:30 A.M.	English
Smith, O. E.	Tuesday and Thursday 1:00 - 3:00 P.M.	English and General Agriculture
Weatherspoon, L.	Monday, Wednesday, Friday 9:00 - 10:30 A.M.	Chemistry, Biology, General Agriculture
Woods, J. J.	Tuesday - 8:00 - 9:30 A.M. Monday & Friday - 3:30 - 5:00 P.M.	Biology General Agriculture

Biology

1. The triBeta Scientific Honor Society student members have agreed to assist any of our majors in difficulty.
2. Mrs. Joyce Thompson has consented to hold special sessions with student in Biol. 324.
3. Dr. Collins has consented to furnish study questions and to meet students an extra day for Biol. 324.

English

The English Department Tutorial Program is divided into two phases:

Phase I - English major courses and Introduction to Literature

Step 1. A student may come voluntary to a faculty member because he feels the need for assistance. Otherwise the instructor, spotting a student with difficulty in a particular area, may request that the student come in for a conference.

Step 2. At the initial conference the particular nature of the difficulty is discussed and an outline of the tutorial program for the specific student is mapped out.

Step 3. The student may be referred to a particular teacher or upper level student who has a proficiency in the area of the consulting student's difficulty. The student may select the advanced student or instructor with whom he prefers to work.

Step 4. The consulting student and the tutor continue to meet until they are mutually satisfied that the specific difficulty has been remedied.

Step 5. The student returns to the course teacher to report on his progress in tutorial sessions so that the instructor can be aware of the nature of the student's progress in the tutorial program.

PHASE II - Drama and English 213 Courses

Because no advanced courses in speech are offered, the tutorial program in speech and drama courses does not include the use of advanced students as tutors. Otherwise, the program is essentially the same as that of Phase I. The student may elect to work with his own instructor or with another faculty member in the same discipline.

Areas of Specialization are as follows:

English 113 and 123 - Grammar and Composition - Naomi Clinkscales
(Upperclassmen) Robette Brockington
Ethel Hall

English 223 - Literature - Dr. Campbell, Mrs. Dabney, Mr. Carroll

Dramatic Literature - Mr. Carroll

English 213 - Speech delivery performance - Mrs. Smith

English 213 - Logic and argumentation - Mr. Matthews, Mr. Curtis

English 213 - Research procedures and
techniques of organization - Mr. Eiland

Hours for Implementing Tutorial Program

Campbell, A. L.	-	Tuesday-Thursday 2:00 p.m.-5:00 p.m.	204 Ed. Bldg.	
Carroll, John	-	Monday-Thursday-Friday	Room 307 Education Building, 1:30 p.m. - 3:00 p.m.	
Curtis, Wilson	-	Monday-Wednesday-Friday	7:30-8:30, 10:30-11:30 Tues. - Thur. 12:30 - 1:30	Room 307, Ed. Bldg.
Dabney, Ruby	-	Monday-Wednesday-Friday	9:30-10:30 Tues. - Thur. 1:30-2:30	Room 209 Ed. Bldg.
Eiland, Millard	-	Monday-Wednesday		
Matthews, Charles	-	Monday, Wednesday-Friday	9:30-10:30, 11:30-12:30, 2:30-3:30 Tues.-Thur. 1:30-3:30	
Smith, Marian	-	Monday-Wednesday-Friday	9:30-10:30, 1:30-3:30 Tues.-Thur. 10:30-11:30	Room 209, Ed. Bldg.

However, it must be stressed that the consulting student is free to select the particular faculty member with whom he feels the most rapport to serve as his tutor. Although each instructor is presumed to have a specific area of

competence, it is felt that all of the faculty share sufficient overall competence to be of some assistance to students regardless of the particular nature of the student's difficulty.

English Freshman Studies

The English staff of the Division of Freshman Studies will be on call for tutorial services on Thursdays beginning March 5, 1970, in the following places:

A. I. 203

A. I. 204

This service will be available from 12:30 to 2:30 every week through Thursday, May 7, except, of course, during the Easter holidays. The service will be for any student registered in the Division and who may need help in any area of Freshman Composition.

The schedule of persons who will serve is as follows:

March 5	1. Mr. Sydney Spalding 2. Mrs. Thomasine Brown
March 12	1. Mr. B. J. Harmon 2. Mrs. Yvonne Lyles
March 19	1. Mr. Sydney Spalding 2. Mrs. Thomasine Brown
March 26	EASTER HOLIDAYS
April 2	1. Mr. B. J. Harmon 2. Mr. E. P. Williams
April 9	1. Mrs. Patricia Green 2. Miss C. C. Robinson
April 16	1. Miss Thetis Edmond
April 23	1. Mr. Sydney Spalding 2. Mr. B. J. Harmon
April 30	1. Mrs. R. B. Arnold 2. Mrs. Patricia Green
May 7	1. Mrs. Thomasine Brown 2. Mr. B. J. Harmon

These instructors below have volunteered tutorial services as follows:

1. Mrs. Dorothy Bowman - from 7:00 p.m. until 9:00 p.m. on Mondays and Tuesdays.
2. Mrs. E. J. Coles has offered her services in a similar manner. She has not specified the time, but it is

presumed that the time would be the same as that proposed by Mrs. Bowman. Also, she has indicated that she would be willing to extend the number of tutorial hours from two (2) to four (4) if this is necessary.

Please note that all Freshman English staff members, especially those who teach 113, are on call for supervising the Reading Laboratory every Thursday from 8:30 a.m. until 2:30 p.m.

Any Freshman Studies English student may seek additional help from his individual teacher at the hours specified for office hours.

College Science

The tutorial program is in full operation for the present semester. The tutors are assigned specific areas that they study and prepare various aids to help the students in the tutorial class. Each student pre-teaches his material, demonstrations etc., to the other tutors and instructor before presenting it to the class.

These sessions prove to be very lively and stimulatory. We are fortunate to have these students as tutors who work far beyond the required hours to prepare materials for the students in need of our tutorial service. Miss Brenda Hopkins, Mr. Wilford Bates, and Mr. Carris Booker are our tutors for this year. This is Mr. Booker's third year to work with the program, and Miss Hopkins' second year. Mr. Bates is a recent addition to our tutorial staff.

Tutorial Schedule for College Science 113 Survey Physical Science 2nd Sem. 1970

<u>Date</u>	<u>Time</u>	<u>Place</u>
Each Thursday	6:00 p.m.	H. Sci. 107

<u>Tutors</u>	<u>Tutors Areas</u>	<u>Student Enrollment</u>
B. Hopkins	Solar System-Stars Universe Problems	Students with problems from all sections of Physical Science 113.
W. Bates	Chemistry-Work, force, time, energy vocabulary.	
C. Booker	Geology-Earth, history, rocks, and minerals.	

Health and Physical Education

The Department of Health and Physical Education has in effect a tutorial program that reflects the following:

MEETING TIME: Each Thursday, 6:00 p.m.-7:30 p.m.

PLACE: Physical Education Room 18

FACULTY : Three faculty members are available for each meeting.

STATUS OF PROGRAM: Commenced December 18, 1969, will continue throughout second semester.

History

A canvass of the Departmental members reveals that we will continue the clinic pattern for tutorial that we inaugerated many years ago. In the clinic we clear all of the problems that appear in the class, since the class hour does not lend itself to the solution of individual and group problems:

Woolfolk	Monday evening	6:30 to 8:00 p.m.
Grey	Monday evening	7:00 to 8:00 p.m.
Welch	Monday morning	10:30 to 11:30
Elmargia	Thursday evening	4:00 to 5:00
Payne	Monday evening	6:00 to 8:00
Bryan	Thursday morning	9:30 to 10:30
Fagin	Wednesday morning	8:30 to 9:30
McCormick	Tuesday morning	9:30 to 10:30

Library Service

Following is a list of names of students who are recommended for the Library Service Education tutorial services in the W. R. Banks Library (Reference Room) on the nights indicated:

Monday Night	Leo Smith
Tuesday Night	Francine German
Wednesday Night	Ellen Breeding
Thrusday Night	Jewel Armstrong
Friday Night	Beverly Flowers

Division of Natural Sciences

The following Tutorial Programs are being conducted in the Department.

1. Physics 215 - MT 1:30-3:30 - HS209 - 16 Students - Divadeenam
2. Physics 214 & 215 - MW 6:30-7:30 - HS107 - 6 Students - Thomas
3. Chem 124 - M 5:30-6:30 - HS121A - 75 Students - Badachhape
4. College Sc. - TH 6:00-7:00 - HS109 - 40 Students - Gibson

Naval Science

The tutorial program previously conducted by the Naval Science Department has been expanded this semester. All classrooms have been opened to student use to provide supervised study in the evenings, instructors are providing additional tutoring sessions in naval science subjects, and upperclassmen have volunteered in their specific areas of competency.

Political Science

The tutorial program of the Political Science Department for the second semester will consist of offering help to students between the hours of 5:30 and 8:00 P.M. in 309 Education Building.

For students who can't come at those hours, it is suggested that advisers contact the Political Science Department and appropriate arrangements can be made.

Sociology

Below is the schedule for the tutorial sessions to be held by the Department of Sociology during the second semester of the present school year. The tutorial sessions will be held in The Old Post Office Building.

<u>Day</u>	<u>Hour</u>	<u>Person in Charge</u>
Monday	6:00 PM-8:00 PM	G. R. Ragland
Tuesday & Thursdays	2:30 PM-4:30 PM	*Amos, Daisy *Arnett, Melvin *Kennard, Carolyn *McGowan, Wanda

*Student

School of Home Economics

The School of Home Economics has scheduled its Tutorial session for 2:30-5:00 P.M., Tuesday and Thursday, in Room 123 and 124 of the Home Economics Building.

School of Nursing

1. The Tutorial Service Committee of the School of Nursing consists of representatives from the various dormitories who will assist students on a regular basis.
2. Individual conferences with advisor.
3. Group conferences with tutorial service committee members and advisor.